

CAMP NAVAJO VEHICLE STORAGE CONTRACT

DATE: _____

OWNER INFORMATION:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE (HOME): _____ (WORK): _____

EMAIL: _____

VEHICLE INFORMATION:

YEAR _____ MAKE _____ MODEL _____

CAR/TRUCK MOTORCYCLE 4-WHEEL/SBS/OFF-ROAD

TRAVEL TRAILER MOTOR HOME STORAGE TRAILER / CONTAINER

BOAT

LENGTH: _____ VIN#: _____ LICENSE PLATE: _____

REGISTRATION STATE: _____ REGISTRATION NUMBER: _____

REGISTRATION EXPIRATION DATE: _____

INSURANCE:

COMPANY: _____ POLICY NUMBER: _____

EFFECTIVE DATE: _____ EXPIRATION DATE: _____

STEPS TO ADD YOUR VEHICLE:

STEP 1: Mail, email, or drop off your initial storage contract, proof of eligibility (proof military service (Active/Retired/Years of Service)) and payment (check or money order, **NO CASH**). Include a copy of your vehicle registration and insurance.

STEP 2: Provide 10 calendar days* for processing prior to bringing your vehicle to Camp Navajo.

*If faster service is requested see the "Other fees" listed below.

STEP 3: Check-in at the Camp Navajo Main Gate with your vehicle. After checking in, the Main Gate will provide you follow-on instructions to access the Vehicle Storage Area.

Initial at each block:

_____ **CUSTOMERS SHALL PAY IN ADVANCE OF PLANNED USAGE/STORAGE.** Customer may chose to leave approved item in storage lot longer, but must ensure continued payment. Customer can pay up to one year in advance at their own discretion.

_____ Customers must manage their accounts and keep up on payments. Billing statements will not be issued. A late fee of \$10 will be assessed for every 30 days overdue.

_____ Upon sixty (60) days of delinquency, customers will be notified of the delinquent bill and assessed a \$20 late fee. Camp Navajo and the Arizona National Guard reserve the right to request Coconino County Sheriff's Office to remove the item. Patron acknowledges that Camp Navajo Training site reserves the right to initiate legal recourse for accounts 60 days past due.

_____ **OWNER OF VEHICLES AGREES TO HOLD CAMP NAVAJO TRAINING CENTER HARMLESS FOR ANY LIABILITIES** arising from storage of said items.

_____ Owners of any vehicle stored in the facility agree to maintain current registration and insurance on vehicles at all times for theft, vandalism, fire, public liability, property damage and collision. Camp Navajo Training Site does not provide insurance for vehicles' stored on the premises, included but not limited to fire, vandalism, weather and/or criminal/negligent action.

_____ MWR Coordinator will be supplied updated registration and insurance throughout time of storing item. Once items are over expiration date of registration and/or insurance without update, item will be requested to be removed. Penalty fees are at the discretion of MWR Coordinator.

_____ **CUSTOMERS WHO PAY IN ADVANCE & REMOVE THE ITEM FOR ALL OR PART OF THE PRE-PAID TIME SHALL NOT BE REFUNDED FOR TIME THE ITMES IS NOT STORED.**

_____ If multiple items are stored by one patron there shall be no reallocation of funds or refunds for the removal of one or more of the items within a pre-paid time period. (Each item is charged separately by day, even if paid on one money order or check).

_____ Storage charges will continue to accrue unless termination notice is received in writing to MWR Coordinator by mail to or email (listed below).

_____ Only the owners of items stored in the area shall be permitted to remove the item. The owner of the item can submit designees to move the item.

_____ Camp Navajo Security has the approval to deny access to storage area at any time for training conducted on Camp Navajo and/or directed by MWR Coordinator for penalty accrued on account.

_____ No Hazardous Materials (HAZMAT) are authorized to be stored inside the lot, or inside vehicles or trailers in the lot.

_____ All vehicles with an engine must have a drip pan under them, at the owner's expense.

_____ Boats stored with an engine must have a drip pan placed under the engine or the boats drain plug(s)

_____ Vehicles stored on trailers in the lot must have a drip pan placed under the vehicle.

_____ Vehicles stored in the lot must not be leaking. If leaks are discovered by base personnel the owner of the vehicle is liable to correct the issue within 24 hours of notification or of leak discovery. If leak isn't corrected, item will be removed by owner with penalty fee.

_____ Any fluid leaks are subject to ADEQ standards for cleanup at the expense of the vehicle owner.

_____ Vehicles are subject to inspection prior to placing in the lot.

_____ Trailers carrying CONEXs or Storage containers with a manifest of goods stored provided to the MWR coordinator in advance.

_____ Regularly visit the website to know about any changes to the storage program.

_____ We do not currently assign spaces. Questions can be directed to the MWR Coordinator at the following number **(PHONE # 928-773-3124)**

_____ MWR Coordinators are generally, but not always available during the business week Monday – Friday 0800-1500hrs.

STORAGE RATES:

All vehicle types and size: Flat rate charge of \$2.00 per day.

One-time fee: \$10 administrative fee per vehicle when initiating a contract.

OTHER FEES:

DESCRIPTION	AMOUNT
One-time, non-refundable administrative fee	\$10
Priority Processing Administrative fee (3 days)	\$20
Immediate Processing Administrative fee (1 business day)	\$30
Late fee, per 30-days overdue	\$10
Penalty fee	\$10
RV Dump Station (per use)	\$5

Mailing address:

Attn: MWR Coordinator
1 Hughes Avenue Building 1
Bellemont, AZ 86015

Email: ng.az.azarng.mbx.mwr@army.mil

Make checks payable to: State of AZ

FEE AMOUNT: \$ _____ **TOTAL AMOUNT:** \$ _____

DAY(S) Paid for: _____ **DATE Drop Off:** _____ **DATE Pick up:** _____

CHECK/MONEY ORDER # _____

CUSTOMER SIGNATURE

PRINT NAME

RECEIVED BY: _____
Rank/Last Name

Signature

DATE: _____

Additional designee(s) for vehicle removal:

NAME: _____ **NAME:** _____

NAME: _____ **NAME:** _____