AZ NG REG 20-3

Retention and Separation Policy for Members of the Army and Air National Guard

Headquarters
Department of Emergency
and Military Affairs
AZ National Guard
Phoenix, AZ 85008-3495
06 December 2013

UNCLASSIFIED

STATE OF ARIZONA
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS
ARIZONA NATIONAL GUARD
PHOENIX, ARIZONA 85008-3495
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RETENTION AND SEPARATION POLICY FOR MEMBERS OF THE ARMY AND AIR NATIONAL GUARD

History. This directive supersedes AZ NG REG 20-3 Dated 19 January 2000

Summary. This directive provides uniform policies and procedures governing the retention and separation of members of the Army and Air National Guard.

Applicability. This directive applies to all military personnel of the Arizona National Guard.

Supplementation. Supplementation of this directive is prohibited without prior approval from the office of The Adjutant General.

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Chapter 1

1.0 Definitions

1.1 National Guard of Arizona means Army and Air Commissioned Officers, Warrant Officers and Enlisted personnel who are members of the State's federally recognized units.

1.2 The Adjutant General means the person described in Arizona Revised Statute (A.R.S.) 26-101.

1.3 Commissioned Officer means a person commissioned by the proper authority to hold the grade of Second Lieutenant through the grade of General.

1.4 Warrant Officer means a person appointed by proper authority to hold the grade of Warrant Officer 1 through the grade of Chief Warrant Officer 5.

1.5 Designated Representative means the officer holding the position designated by The Adjutant General as having responsibility for all members within their respective services in the National Guard of Arizona.

1.6 Enlisted Personnel means a person enlisted and holding a pay grade between E-1 and E-9.

1.7 Technician means a full-time civilian employee of the National Guard of Arizona whose salary is paid in full directly by the Federal government or the State and whose position requires military membership.

1.8 Creditable Years of Service means satisfactory years of assignment in any component of the Armed Forces of the United States.

1.9 Notice of Appointment means a notification to a member of the National Guard of Arizona of an appointment for a specific term of service of not less than one month or more than two years.

Chapter 2

2.0 Policy and Procedure

2.1 All members of the Arizona National Guard (AZNG) who have twenty creditable years of service towards retirement serve in the AZNG at the pleasure of The Adjutant General (TAG). Upon reaching twenty years of creditable service and at any time thereafter, TAG may involuntarily separate the member from the AZNG without further showing of cause by issuing a Notice of Appointment.

2.2 Service in the AZNG continues after reaching twenty years of creditable service until separation by TAG pursuant to this directive, or until separation pursuant to any other applicable statute, directive or legal authority.

2.3 The member's service in the AZNG terminates upon the expiration of the Notice of Appointment. The authority granted to TAG in this directive may not be delegated.

2.4 Unless otherwise prohibited by this directive, or any other applicable authority, TAG may issue a new Notice of Appointment extending the member's service in the AZNG prior to or upon the expiration of an existing Notice of Appointment. The new Notice of Appointment may be for a longer or shorter period of time than the original. TAG may also extend any existing Notice of Appointment as required. However, if the proposed extension is likely to exceed thirty days, a new Notice of Appointment should be issued.

2.5 Active Guard and Reserve personnel who have attained at least twenty creditable years of service toward retirement but less than eighteen years of active service may be given a Notice of Appointment but normally will be managed through the QRB/SRB/Selective Retention process. AGR personnel who have eighteen years or more of active service may be given a Notice of Appointment but normally will be managed through the career Active Service Military Board (ASMB). Nothing in this paragraph precludes removal from the AGR program for cause.

2.6 Traditional Guardsmen who have at least twenty years of creditable service toward a Reserve Retirement may be given a Notice of Appointment but normally will be managed through the QRB/SRB/Selective Retention process.

2.7 Technician officers employed under the Federal Employee Retirement Systems (FERS), may have their Mandatory Separation Date (MSD)/Mandatory Removal Date (MRD) extended until the officer qualifies for an immediate basic annuity or age 57 whichever is earliest. A Notice of Appointment may be given after age 57 to qualify for an immediate annuity but in no case shall the commissioned officer exceed age 60 and they must be consistent with the requirements of the Reserve Officer Personnel Management Act (ROPMA). Enlisted personnel shall not normally be granted a Notice of Appointment beyond age 60. No extensions for warrant officers shall exceed age 60.

2.8 This directive is meant to govern service in the AZNG specifically. Separation from the AZNG pursuant to this directive does not preclude the member from volunteering for continued service in another military component, such as the National Guard of another state or the Army or Air Force Reserves.

By virtue of the authority vested in me by A.R.S. Section 26-115A, and as Governor of the State of Arizona, I hereby approve Arizona National Guard Regulation 20-3.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

Janice K. Brewer
GOVERNOR

DONE at the Capitol in Phoenix on this 17th day of December in the Year Two Thousand Thirteen and of the Independence of the United States of America the Two Hundred and Thirty-Eighth.

DISTRIBUTION: A