

ARIZONA Department of Emergency and Military Affairs POLICY	POLICY LETTER NO. 10.16	
	DATE 1 Nov 2022	OPR NGAZ-TAG
SUBJECT: Consumption and Serving of Alcoholic Beverages on Installations	ENSURE WIDEST DISSEMINATION (POLICY LETTER 10.01)	

1. Applicability: This policy applies to all military personnel, title 5/32 federal employees, state employees, personnel on state active duty, and government contractors.

2. Purpose: To protect and ensure the safety of the workforce and government property.

3. Procedure: Subject to the exceptions set forth in paragraphs 4 and 5, the following activities are prohibited on federal, state, or commercial properties or facilities, owned or leased, under the operational control of the Department of Emergency and Military Affairs (DEMA):

- a. consuming alcoholic beverages;
- b. selling/serving/purchasing alcoholic beverages;
- c. reporting to the workplace under the influence of alcohol.

Individuals may not consume alcoholic beverages during duty hours, while off the properties/facilities described in paragraph 3. Furthermore, individuals may not consume alcoholic beverages off property while wearing any portion of his/her official U.S. military uniform.

4. Exceptions: In limited circumstances, exceptions to this policy may be authorized by the Army or Air Component Commanders, the Director of Emergency Management, the Joint Task Force Commander, and the Director of Administrative Services. Said authority may be further delegated in writing no lower than an O-6 commander in the chain of command, the Assistant Director of Emergency Management, or the Command Chief of Staff. Requests for exceptions to these rules must be in writing. Such requests must include all of the following:

- a. If the proposed event will be held on a commercial property/facility/installation, documentation that the commercial site has a liquor liability insurance policy with at least \$1,000,000 worth of coverage;
- b. Acknowledgement that the requesting organization's commander/director is responsible for ensuring that only those of legal age will consume alcohol and that all served alcohol will be responsibly consumed on-site;
- c. A risk assessment that: (1) describes the proposed event in detail, (2) identifies all foreseen risks to health/safety/property, etc., and (3) explains all courses of action to adequately mitigate those risks;
- d. A legal review by the Office of the Staff Judge Advocate to ensure compliance with this policy, all applicable service regulations, and state/federal laws related to the purchase/service/sale/consumption of alcohol.

5. Morale Welfare Recreation (MWR) facilities or unit clubs: Alcoholic beverages consumed at MWR facilities or unit clubs are exempt from the prohibitions in paragraph 3a and 3b above. However, these facilities must comply with branch specific regulations/ instructions and any applicable state/federal laws governing the purchase/service/sale/consumption of alcohol.

6. Violations: Violations of this policy are punitive in nature. All individuals described above are subject to discipline. In particular, military personnel may face administrative action, non-judicial punishment, or judicial action under the Arizona Code of Military Justice (ACMJ). Contractor personnel violating this policy may be barred from the installation, with resulting consequences for the contractor.


 KERRY L. MUEHLENBECK
 Major General, AZ ANG
 The Adjutant General