

NATIONWIDE ARMY AGR VACANCY ANNOUNCEMENT

ARIZONA ARMY NATIONAL GUARD
ACTIVE GUARD AND RESERVE
HUMAN RESOURCE OFFICE

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ANNOUNCEMENT NUMBER: **16-225AG**

DATE: 17 May 2016

CLOSING DATE: 7 Jun 2016

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
BRIGADE S1, PARA and LINE 119/01 O4 DMOS 42H

APPOINTMENT FACTORS: OFFICER (X) WARRANT OFFICER () ENLISTED ()

LOCATIONS OF POSITIONS:

158TH Maneuver Enhancement Brigade, Phoenix, AZ 85008

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is **open to both current members of the Arizona Army National Guard (AZARNG) and those qualifying for assessment into the AZARNG in the grade of CPT through MAJ.** Individual selected will receive Active Duty Title 32 Tour with the AZARNG, based on the selectee's desire and potential to be a Human Resources Officer. In order to be considered for this position, applicants must meet minimum qualifications as outlined on the reverse of this announcement.

NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-4, the documents listed below **WILL** be submitted "as a minimum". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing which documents are missing. This letter will include a short explanation explaining why the officer is eligible for the position. **Failure to follow the above instructions may result in a finding of ineligibility and may cause you to lose consideration for the position.**

- a. NGB Form 34-1 (AGR Application, Nov 2013) (**with signature and date**). Ensure that you annotate both announcement number and position title on the top of page one, of the application.
- b. AZ ARNG Form 34-1 (Jun 2004).
- c. AZNG Form 335-4-R (Apr 1992).
- d. Individual Medical Readiness Record (MEDPROS).
- e. DA Form 705 (APFT), within six months (ensure that height and weight are annotated). If selected without a current PT test, officer must be able to pass before initial hire. Profiles must be attached if applicable.
- f. Body Fat Worksheet (DA Form 5500-R) if applicable.
- g. Certified copy of current 2-1 or ORB (from OPM or unit MACOM).
- h. Photo copies of Last 5 OERs.
- i. NGB Form 23, NGB Form 22B (RPAS Statement), retirement record (National Guard Only).
- j. All DD Form 214s or NGB Form 22s.
- k. Current DA photograph (taken within the last 12 months).
- l. Certified copies of all college undergraduate, graduate, and post-graduate transcripts.
- m. Officer Biographical Sketch in accordance with NGR 600-100, Appendix H.
- n. Letter of recommendation from the Commander.

USE OF GOVERNMENT RESOURCES TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE THIS INCLUDES THE USE OF GOVERNMENT FAX MACHINES TO SEND APPLICATIONS, FAXING APPLICATIONS FROM GOVERNMENT OR CIVILIAN FAX MACHINES, OR BY USING THE GOVERNMENT MAIL SYSTEM. ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

**** We recommend that you have a member of your unit review your application prior to submission to our office. ****

POSITION COMPATIBILITY REQUIREMENTS:

The selected individual must be eligible to become a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: 42H

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
2. Officers must meet the physical requirements of AR 600-9.
3. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.
5. AGR soldiers will not be reassigned during the first 18 months of their initial tour, except in the event of mobilization or force structure changes.
6. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
7. Permanent Change of Station (PCS) expenses will be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
8. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
9. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions.
10. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply; to include DD214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:

- (1) Grade: CPT through MAJ.
- (2) Military Education: must be captain career course graduate.
- (3) Civilian Education: Baccalaureate is required. To be competitive, the undergraduate and post-graduate grade point average should be a minimum of 2.5 on a 4.0 scale.
- (4) Military Experience: Successful company-level command or significant primary staff leadership experience is preferred. Officer must have a minimum of 2 years time in grade as a CPT in the ARNG or Active Duty Army (non-waiverable).
- (5) The desired traits for the Human Resources Officer include: experience in critical thinking, data analysis, prioritization, multitasking, mentoring, and organization skills. Documentation of professional training and experience is required in the nomination packet if applicable.
- (6) Ability to communicate effectively both orally and in writing.

BRIEF JOB DESCRIPTION: The Brigade S1 leads the section which is responsible for the coordination of personnel, administrative services, and operations for the Brigade. The S1 prepares and maintains the current personnel estimate for the Brigade. The S1 assesses current and projected strength data to maintain the readiness of the Brigade and subordinate battalions. The S1 maintains a personnel information data base. The Brigade S1 manages officer personnel career progression. The S1 also tracks brigade wide OERs, NCOERs, awards and manages line of duty investigations, congressional and exterior inquiries and special correspondence. The S1 conducts change of command ceremonies, plans and executes formal events, and assists the Brigade mobilization officer. The Brigade S1 coordinates with other members of the staff, and has an understanding of maneuver enhancement brigade operations in a variety of operational scenarios.

SELECTING SUPERVISOR: COL Baldwin

NOMINATING OFFICIAL: COL Spence