

**STATEWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4821; DSN 853-4821
WEBSITE: <https://dema.az.gov/azng-human-resources>
EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT**

ANNOUNCEMENT NUMBER: 15-483T OPENING DATE: 28-Oct-2015 CLOSING DATE: 30-Nov-2015

**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:
TRAINING TECHNICIAN, GS-1702-09, D1378000, E5-E6, MPCN:0869020**

**APPOINTMENT FACTORS: OFFICER ENLISTED
SALARY RANGE: \$48,403.00-\$62,920.00 PA SUPERVISORY MANAGERIAL
NON-SUPERVISORY/NON-MANAGERIAL**

**LOCATION OF POSITION:
214th Reconnaissance Group, Davis-Monthan AFB, AZ**

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

INSTRUCTIONS FOR APPLYING: Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include: High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information, all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 (Ethnicity and Race Identification). Applications will be accepted without these forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, (214th RG) and be able to qualify for the following AFSC: 3S2X1

KNOWN PROMOTION POTENTIAL: NONE

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

AREA OF CONSIDERATION: This position is in the Federal/Excepted Civil Service and is **open to current members of the 214th RG, Arizona Air National Guard.** Individual selected will receive a Indefinite

Appointment that may be converted to Permanent once the funding is available for a new position, or if the position is no longer encumbered.. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results. **PCS funds are not authorized.**

NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).

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NOTE: Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement)..

NOTE: This position is subject to rotating or night shift work.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Skill in developing training policies and procedures.
2. Ability to develop, manage and control a Technical Training and Career Development program.
3. Skill in working with personnel at all levels to ensure training programs provide skill, upgrade and technical knowledge necessary to meet continuously changing mission requirements.
4. Knowledge of curriculum development functions.
5. Knowledge of maintenance operating instructions (MOIs) and other training policy documents.

SPECIALIZED EXPERIENCE: Must possess 24 months of specialized experience which demonstrates experience following agency directives to develop yearly and/or longer education/training plans and to oversee and evaluate the effectiveness of these plans; experience maintaining and developing computer databases and setting up equipment; experience receiving, consolidating and analyzing data from subordinate levels; and experience determining requirements to requisition, receive, store and account for test materials, and ensuring proper test administration.

BRIEF JOB DESCRIPTION: This position is located within a National Guard aircraft maintenance organization. Its purpose is to initiate, research, develop, manage, and control training programs. Responsible for development, management and control of the Maintenance Technical Training and Career Development. Responsible for Automated Training Systems and products and a multimedia library. Develops training policies and procedures. Provides technical training guidance and/or assistance to branch/section chiefs and workcenter supervisors. Chairs and conducts meetings with management to resolve critical or controversial training issues. Identifies and resolves training deficiencies from document research, subject matter experts, interviews, and work observations. Advises on critical or controversial training and training management issues which may arise, and provides solutions to these issues. Works with personnel at all levels to ensure training programs provide skill, upgrade and technical knowledge necessary to meet continuously changing mission requirements. Interviews and counsels new personnel to identify formal training deficiencies and indoctrinates them in the division training processes and programs. Reports status of maintenance training programs to the Maintenance Division Foreman.

SELECTING OFFICIAL: Lt Col Adam Mercier COMM: 520-228-1340
