

**STATEWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4821; DSN 853-4821
WEBSITE: www.azguard.gov/hro**

**EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT**

ANNOUNCEMENT NUMBER: 15-266T OPENING DATE: 3-Sep-2015 CLOSING DATE: 14-Sep-2015

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

MOTOR VEHICLE OPERATOR, WG-5703-08, D0843000, E2-E6, MPCN:4621237

APPOINTMENT FACTORS: OFFICER WARRANT OFFICER ENLISTED

SALARY RANGE: \$21.47-\$25.01 PH
**SUPERVISORY MANAGERIAL
NON-SUPERVISORY/NON-MANAGERIAL**

LOCATION OF POSITION:

ARMY AVIATION SUPPORT FACILITY #1 (AASF #1), PHOENIX, AZ

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

INSTRUCTIONS FOR APPLYING: Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include: High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information, all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 (Ethnicity and Race Identification). Applications will be accepted without these forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard (All Units) and must possess the following MOS/Branch: 92F

KNOWN PROMOTION POTENTIAL: NONE

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

AREA OF CONSIDERATION: This position is the Federal/Excepted Civil Service and is **open to current members of the (All Units), Arizona Army National Guard.** Individual selected will receive a Indefinite Appointment and may

be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results. **PCS funds are not authorized.**

NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).

NOTE: Applications must contain a completed Optional Form 612 (Application for Federal Employment) or must include a Resume.

NOTE: Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).

NOTE: Must have completed Fuels Manager Defense 8.0 CBT

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Skilled in the safe operation of HEMMT fuel tankers and refueling equipment and vehicles.
2. Ability to meet and deal effectively and courteously with superiors, co-workers, units, activities and depots.
3. Ability to lift objects weighing up to 70 lbs.
4. Ability to maintain logbooks and preventive maintenance records IAW ARs, TMs, TBs, Mil Standard and local SOPs.
5. Ability to communicate orally and in writing.
6. Possess basic computer skills and have knowledge of Microsoft Office products.
7. Skill in refueling assigned facility aircraft.
8. Skill in transferring fuel from bulk facilities to mobile refueling trucks.
9. Knowledge of fuel testing and accountability to include millipore and Aqua-Glo test kits.

SPECIALIZED EXPERIENCE: Must have 12 months experience in the operation of gasoline or diesel powered trucks. The vehicles are equipped with transmissions having four or more forward speeds, often having two or more gear ranges, and have two or more driving wheels. They are also equipped with air brake connections between the truck or truck tractor. The vehicles are equipped with such driving controls as gear shift lever, brake pedal, accelerator, clutch, air brake control and levers for supplying power to the driving wheels. Evidence of a safe driving record. Must have experience and ability to conduct refueling operations on Army aircraft. Must be able to maneuver these vehicles within close tolerances when driving and backing over uneven ground and in narrow or congested areas, in between buildings, other vehicles, and aircraft. Must be able to verify that the fuel is the correct grade or mixture for the aircraft, that the aircraft is properly grounded, that there is no fuel leaking from the aircraft, and that the aircraft fuel tanks are not overfilled. Able to record the amount and type of fuel dispensed.

BRIEF JOB DESCRIPTION: This job is located in an Army Aviation Support Facility #1, Phoenix, AZ. Its purpose is to operate and perform operator maintenance on one or more motor vehicles to transport fuel. Primary duties will be refueling assigned facility aircraft during Hot, Warm and Cold refueling operations. Transferring fuel to and from bulk facilities to mobile refueling trucks i.e. HEMMT Tanker and 8,000 gallon commercial delivery trucks. Operates primarily straight-in-line trucks which typically have an approximate gross vehicle weight (GVW) of more than 32,000 pounds and/or trucks to pick up and deliver supplies, materials or equipment. Ensures shipping and accounting documents are with the shipment and reflect actual condition, quantities and type of material. May perform warehouse work to include issuing, receiving and inventorying equipment, supplies and materials; loading and unloading of trucks; and repairing or replacing items on equipment. May perform a variety of extensive servicing and light maintenance work on assigned vehicles.

SELECTING OFFICIAL: SFC Brian Pardue COMM: 602-267-2897
