

**ARIZONA AIR NATIONAL GUARD  
DRILL STATUS  
PUBLIC AFFAIRS OFFICER  
COMMISSIONING OPPORTUNITY  
*Position: Public Affairs Officer (DSG)***

*Closing Date: 3 Oct 2021*

*Interview Date: TBD for each individual*

**AREA OF CONSIDERATION:** This position is open to enlisted members of the Arizona Air National Guard who are eligible for appointment IAW ANGI 36-2005.

**LOCATION: 161st Air Refueling Wing AFSC: 35PX Authorized Position Grade: O1 thru O4**

**POSITION DESCRIPTION:** Provides public affairs advice, trusted counsel, and support to commanders, other senior leaders, and unit personnel. Leverages communication capabilities through an integrated approach to advance commanders' mission priorities by researching, planning, resourcing, executing, and evaluating public affairs operations. Communicates timely, truthful, accurate, and credible information about Air Force activities to internal and external military and civilian domestic and international audiences, while maintaining due regard for security, accuracy, privacy, and propriety. Builds, maintains, and strengthens public trust and support for the Air Force. Provides leaders with communication tools to build, maintain, and strengthen Airman morale and readiness. Contributes to U.S. global influence and deterrence through information engagement. Related DoD Occupational Groups: 270700 and 270600.

- Delivers candid and timely communication counsel and guidance to Air Force leaders on the communication and public perception implications of key decisions, policies, and operations and their potential impact on mission success. Participates in the development of plans and policies and monitors operations to assure consideration of such implications
- Researches, plans, executes, and assesses communication strategies and activities. Ensures all public affairs efforts adhere to applicable federal law, DOD principles governing the release of information, and Air Force policies. Advocates for and manages funds, manpower, training, and equipment to effectively execute public affairs operations to support the mission. Plans, directs, and leads public affairs deployments.
- Ensures a free flow of releasable information to the news media. Establishes and maintains relationships with news media representatives, facilitates media access, prepares Air Force subject matter experts for media interviews, and evaluates media coverage. Supports DOD-approved entertainment industry, documentary, and publication requests.
- Promotes public knowledge and understanding of Air Force missions, organizations, and capabilities. Fosters coordination, cooperation, and mutual appreciation between the Air Force, local communities, state and federal agencies, and DOD/interagency components. Evaluates requests for Air Force support to public events, and coordinates appropriate participation to achieve the commander's communication objectives. Manages environmental public affairs issues and events and ensures legal mandates for community involvement are met. Assists Air Force recruiting efforts. Advises on capabilities, employment, and limitations of Air Force bands and their use in achieving strategic effects based on the commander's priorities, initiatives, and intent.
- Establishes the means to link Airmen and their leaders through a robust command information program. Advises about content, propriety, timing, and relative importance of information for internal release through all available means. Contributes to the morale, readiness, productivity, and retention typical of a well-informed force.
- Plans for and manages visual information requirements and directs the centralized collection, management, and distribution of imagery for planning, operational, documentation, public affairs, and historical use. Plans for, directs, and leads Combat Camera Airmen in the visual documentation of exercises and combat, contingency, and peacetime operations.

### **Specialty Qualifications:**

- Knowledge is mandatory of: missions, roles, functions, organizational structures, relationships, operational planning objectives, policies, customs and courtesies, and history of the Air Force and Air National Guard; oral, written, and visual communication concepts and principles; traditional and emerging methods and techniques of disseminating information; basic communication theory; legal and ethical considerations surrounding the practice of communication; communication research and analysis; and joint expeditionary operating environments.
- You must currently be an enlisted member of the Arizona Air National Guard and have at least a Bachelor's degree (this requirement will not be waived). The educational requirements can be found in AFM 36-2105, Attachment 23.
- **Applicant must meet eligibility requirements for appointment as an officer IAW ANGI 36-2005, and AFOCD Specialty Qualification for the AFSC.**
- Applicants must meet the continued military service standards (retention standards) IAW AFI 48-123 and must meet the weight/fitness requirements of ANGI 10-248.
- Applicant must be able to qualify for a Secret security clearance IAW AFI 31-501.

### **To apply you must submit the following:**

- A letter of recommendation from your commander. This letter must state that the commander is recommending you to meet the Commissioning Board (CB).
- Resume with both military and civilian career experience.
- Official consolidated transcripts from an accredited four-year degree granting college.
- AF Form 2030, USAF Drug and Alcohol Abuse Certificate.
- AF Form 24, Application for Appointment as a Reserve of the Air Force.
- AF Form 422, Physical Profile Serial Report
- Current Fitness Score
- AFOQT Scores
- AF Form 357, Family Care Plan (All Applicants with dependents)

Minimum required scores for members possessing a bachelor's degree:  
VERB = 15, QUANT = 10, PILOT = N/A, NAV = N/A, AND SUM\* = N/A

Your complete application package must be submitted NLT 3 Oct 2021  
as a Scanned PDF via e-mail to:  
Lt. Col Trey Shewbert at  
franklin.shewbert2@us.af.mil