

ARMY National Guard FTNGD-OS VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY AND AIR FORCE  
JOINT FORCE HEADQUARTERS - ARIZONA  
5636 E. McDowell Road  
Phoenix, Arizona 85008-3495

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ANNOUNCEMENT NUMBER: 22-008ADOS

DATE: 19 Sep 22

CLOSING DATE: 04 Oct 22

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POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
Education Services Specialist, PARA 000 LINE 00, E4, 000

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APPOINTMENT FACTORS:                      OFFICER( )                      WARRANT OFFICER( )                      ENLISTED(~~X~~)

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LOCATION OF POSITION:  
ARNG STAFF ELEMENT, JOINT FORC, 5636 EAST MCDOWELL ROAD PHOENIX AZ 85008

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WHO MAY APPLY:  
Must be a current member of the AZ National Guard within the grade(s) of E4.

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AREA OF CONSIDERATION: This position is open to the grades of: E1-E4. Individual selected will receive an FTNGD-OS Tour with the Arizona Army National Guard. Individual(s) selected will receive an FTNGD-OS Tour with the Arizona Army National Guard through 30 September 2023. In order to be considered for this position applicants must meet minimum qualifications as outlined within this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Applications must be submitted following the instructions on this announcement. Applications are accepted through FTSMCS, please see FTSMCS INSTRUCTIONS located on DEMA website. If you are unable to login in to FTSMCS please check the email address associated with your CAC for accuracy on the RAPIDS Self-Service Online. If updates are needed it can be done at your nearest DEERS/RAPIDS Office. Incomplete applications will not be processed

1. DA Form 1058-R ADOS application-must have a current signature from commander for each position applying for; also please LIST ANNOUNCEMENT NUMBER you are applying for in on this document or attach the announcement - this is a must
  2. Copy of ORB/ERB
  3. Provide copy of NGB Form 23B
  4. Provide copy of Individual Medical Readiness Record (MEDPROS). PHA must have been completed within 15 months.
  5. Passing body fat standard within 6 months – Within COVID19 Guidelines (DTMS print out and/or DA Form 5500-R if applicable.)
  6. Passing APFT within 6 months – Within COVID19 Guidelines (DA Form 705 or DTMS print out). Profiles must be attached if applicable.
  7. BIO Sketch
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POSITION COMPATIBILITY REQUIREMENTS:  
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 000

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MINIMUM APPOINTMENT REQUIREMENTS:  
1. Number of positions - 2

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BRIEF JOB DESCRIPTION:  
The Education Services Specialist is tasked with supporting retention for the Arizona Army National Guard through direct support to incentives processing actions in the Education Services Office/USPFO. This position reports to the Education Services Officer and is responsible for a wide range of technically complex administrative actions. Duties include: accessing and processing actions in the Guard Incentives Management System (GIMS); preparing Student Loan Repayment Program (SLRP), Selective Reserve Incentive Program (SRIP), Health Professional Loan Repayment Program (HPLRP), Chaplain Loan Repayment Program (CHLRP), and other incentives packets for approval or exception to policy in GIMS; coordinating with the ESO to support Brigade and separate command incentives priorities; effective, timely, and accurate communication with supported units, the chain of command, AZ Recruiting and Retention Battalion, and customers; providing in person support to events such as Guard Your Pay, Guard Your Future retention events; providing status tracking and other reports; and other duties as assigned in support of the Education and Incentives programs

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SELECTING SUPERVISOR:  
Mr Morehouse

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CONTACT INFO:  
SFC Ben Taylor  
(Com) 602-267-2678  
(Email) ng.az.azarmg.list.g1-education@mail.mil

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EQUAL OPPORTUNITY:

The Arizona National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.