

ARMY AGR VACANCY ANNOUNCEMENT
ARIZONA ARMY NATIONAL GUARD
ACTIVE GUARD AND RESERVE
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: www.azguard.gov/hro

ANNOUNCEMENT NUMBER: 22-002AR

DATE: 8 OCT 21

CLOSING DATE: 25 OCT 21

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
HUMAN RESOURCE OFFICER, (G1 STRENGTH MANAGER) 209B/01), WO1/WO2, 420A00

APPOINTMENT FACTORS: OFFICER () WARRANT OFFICER (X) ENLISTED (x)

LOCATION OF POSITION:

ARNG ELMT JFHQ-AZ (W8AWAA), 5636 EAST MCDOWELL ROAD, PHOENIX, AZ 85008

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is open to current on board AGRs of the Arizona National Guard in the pay grades WO1 to WO2, and those enlisted Soldiers E6 to E7 that are currently eligible to pin on WO1. Individual selected will be placed on an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined within this announcement.

NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.198012.

NOTE: Must have completed Warrant Officer Candidate (WOC) course in ATRRS and have been predetermined by proponent as a 420A.

NOTE: Applicant must have a current SECRET clearance.

NOTE: Must be a current on board AZARNG AGR that meets requirements established.

NOTE: Applicants must be of the highest moral ethical standards.

NOTE: PCS funds may be available upon request from NGB.

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-4, the documents listed below WILL be submitted "as a minimum." If any of the required documents are not reasonably available to you, a brief letter will be submitted citing which documents are missing. This letter will include a short explanation explaining why the officer is eligible for the position. **Failure to follow the above instructions may result in a finding of ineligibility and may cause you to lose consideration for the position.**

- a. NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position).
- b. AZNG Form 335-4-R (Apr 1992).
- c. Copy of Individual Medical Readiness Record (MEDPROS); PHA within 15 months of closing of announcement.
- d. Passing APFT within 6 months – Within COVID19 Guidelines (DA Form 705 or DTMS print out). Profiles must be attached if applicable.
- e. Passing body fat standard within 6 months – Within COVID19 Guidelines (DTMS print out and/or DA Form 5500-R if applicable.)
- f. Last three Evaluation Reports.
- g. Certified copy of ERB/ORB.
- h. Statement of all active service performed. The following documents are acceptable – Current Retirement Points Accounting Management (RPAM) Statement (NGB Form 23B (Army National Guard Retirement Points History Statement)). For other services, equivalent retirement points statement.
- i. Certificate of Release or Discharge (DD Form 214(s), DD Form 220(s) and any accompanying DD Form 215(s) if applicable). If you have one of the above mentioned documents, ensure you include them in your packet. Failure to do so will result in your packet being disqualified.
- j. DA 1059 showing graduation of Warrant Officer Candidate course.

USE OF GOVERNMENT RESOURCES TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE. THIS INCLUDES THE USE OF GOVERNMENT FAX MACHINES AND GOVERNMENT MAIL SYSTEM TO SEND APPLICATIONS. APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL. SOLDIERS WHO ARE DEPLOYED MAY SUBMIT HIS/HER APPLICATION USING THE EMAIL ADDRESS OF NG.AZ.AZARNG.LIST.HRO-WEBMASTER@MAIL.MIL

**** We recommend that you have a member of your unit review your application prior to submission to our office. ****

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a current member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: Must be 420A qualified.

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
2. Soldiers must meet the physical requirements of AR 600-9.
3. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
4. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.
5. AGR Soldiers will not be reassigned during the first 36 months of their initial tour except in the event of mobilization, force structure changes, or an exception to policy granted by the AGR program manager.
6. Must possess or be able to possess the grade equal to or below that authorized for the AGR duty position.
7. Acceptance of an AGR position TERMINATES entitlements to be Selected Reserve Incentive Program (SRIP).
8. Permanent Change of Station (PCS) expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
9. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
10. Must not be flagged for weigh, APFT, security violations or pending any adverse actions.
11. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial Entry Training (IET) are ineligible to apply, to include DD214(s) that have unfavorable remarks to include; Unsatisfactory Performance, Misconduct, Dropped from the Rolls DFR), Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91, Chapter 4,26, AR 8,3 and 635-200 Chapter 11.
12. Individuals selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control Graded positions.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

1. Principles of personnel management.
 2. Experience managing personnel systems transactions,
 3. Experience with the use of IPPS-A, SIBxWeb, iPERMS, eMILPO, RCAS, and other Army HR systems.
 4. Knowledge of strength management concepts.
 5. Knowledge of recruiting and retention concepts.
 6. Skilled in providing timely and accurate personnel information to senior leadership.
-

BRIEF JOB DESCRIPTION:

Serves as Human Resources Officer responsible for the supervision of the Strength Management Branch. Functions as the state POC for strength analysis and reporting, as well as interfacing with the Recruiting and Retention Battalion. Responsible for the accuracy, validity, and prompt error resolution of strength reporting systems. Establishes policy, guidance, and priorities for strength management at the state level. Coordinates with staff sections and lower echelons to provide timely support, training, and technical guidance as needed to enhance the readiness of the state.

Nominating Official: LTC Joseph Mayeaux

Selecting Supervisor: COL Margaret Bielenberg