

STATEWIDE **ARMY AGR VACANCY ANNOUNCEMENT**

**ARIZONA ARMY NATIONAL GUARD
ACTIVE GUARD AND RESERVE
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: www.dema.az.gov**

ANNOUNCEMENT NUMBER: 21-041AR DATE: 21 April 2021 CLOSING DATE: 6 May 2021

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

EQUIPMENT RECORDS/PARTS SERGEANT (AGR SUPPLY SERGEANT), PAR/LIN: 307/03, SPC, 92A20

APPOINTMENT FACTORS: OFFICER: WARRANT OFFICER: ENLISTED: X

LOCATION OF POSITION:

DET 1 B CO 640 ASB (WPJKB1), Bldg L4701, 22440 East Pinal Air Park Road, Red Rock, AZ 85145

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is open to current members of the Arizona (ARMY) National Guard in the ranks of **SPC/E4 through SGT/E5**. Individual selected will receive an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined within this announcement.

NOTE: PCS is subject to availability of funds.

NOTE: If you are within your stabilization period (18 months), approved waiver will be required before start date.

NOTE: Applicants must be 92A MOSQ and have worked in the MOS during the past 12 months. Applicants who are 92Y MOSQ with a minimum of one year post-AIT experience may apply if willing and able to reclass to 92A MOS.

NOTE: Must have or be able to pass a background check and obtain a Secret security clearance within the first 12 months of hire. Must be able to pass a credit check and capable of attaining a government purchase card (GPC).

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-2, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position.)
- b. Most recent Medical Protection System Individual Medical Readiness (IMR) Record accessible through Army Knowledge Online AKO. The IMR must be dated within the last 12 months to be valid.
- c. Letters of recommendation or Noncommissioned Officer Evaluation Report (NCOER) as required by the position announcement. Provide last 5 NCOER, as applicable.
- d. Certified copy of Enlisted Record Brief (ERB). Verify ASVAB line scores are annotated on the ERB.
- e. Statement of all active service performed. The following documents are acceptable – Current Retirement Points Accounting Management (RPAM) Statement (NGB Form 23B (Army National Guard Retirement Points History Statement)). For other services, equivalent retirement points statement. Must be within 1 year of Annual Ending Date (AYE).
- f. Certificate of Release or Discharge (DD Form 214(s), DD Form 220(s) and any accompanying DD Form 215(s) if applicable). If you have one of the above mentioned documents, ensure you include them in your packet. Failure to do so will result in your packet being disqualified.
- g. DA Form 1506 (Statement of Service) Title 10. (Active Duty applicants only.)
- h. DA Photograph in military uniform taken within the last 24 months is required. DA Photographs are valid for five years. The ranks of SGTs and below are not required to have a current DA Photograph on file.
- i. AZNG Form 335-4-R (Apr 1992).
- j. DA Form 705 (APFT) or DTMS print out: last 5 Record APFTs (ensure that height and weight are annotated on DA 705). If selected, must have passed a record APFT within the last 6 months. Profiles must be attached if applicable.
- k. Proof of meeting body composition standards IAW AR 600-9 (within 6 months.) DTMS printout can be used. (DA Form 5500/5501, if applicable)
- l. DD Form 369 (Oct 2011) Police Record Check. **Only** fill out block 1 through 9b, and sign block 11.
- m. Copy of GCSS-Army online training certificates.

USE OF GOVERNMENT RESOURCES TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE THIS INCLUDES THE USE OF GOVERNMENT FAX MACHINES TO SEND APPLICATIONS, FAXING APPLICATIONS FROM GOVERNMENT OR CIVILIAN FAX MACHINES, OR BY USING THE GOVERNMENT MAIL SYSTEM. ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

**** We recommend that you have a member of your unit review your application prior to submission to our office. ****

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a current member of the Arizona (ARMY) National Guard and must meet the eligibility requirements to possess the MOS/AOC: **92A (or be currently MOSQ 92Y with the ability to rebranch o 92A within six months of hiring)**

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
 2. Soldiers must meet the physical requirements of AR 600-9.
 3. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.
 4. AGR soldiers will not be reassigned during the first 36 months of their initial tour except in the event of mobilization, force structure changes, or an exception to policy granted by the AGR program manager.
 5. Must possess the grade equal to or below that authorized for the AGR duty position.
 6. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
 7. Permanent Change of Station (PCS expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
 8. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
 9. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions
 10. Applicants who answer "yes" to questions 8, or 12-17 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply. DD214(s) that have unfavorable remarks to include; unsatisfactory performance, misconduct, dropped from the rolls (DFR), unsuitability/unfitness or in lieu of court-martial (AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11) are also ineligible to apply.
 11. Individuals selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control Graded positions.
 12. The Arizona National Guard, at its sole discretion, reserves the right to pursue waivers, when applicable, IAW AR 135-18, Table 2-2 and NGR 600-5, Table 2-1.
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KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION

- (1) MOSQ 92A (or) 92Y, and have minimum of 12 months of experience (post AIT).
 - (2) Extensive knowledge of GCSS-Army systems and applications.
 - (3) Possesses knowledge of unit maintenance functions, supply policy and procedures.
 - (4) Possess current security clearance (minimum Secret).
 - (5) A physical demands rating of Moderate (Gold).
 - (6) A physical profile of 222222.
 - (7) Qualifying scores.
 - (a) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
 - (c) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
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BRIEF JOB DESCRIPTION:

Provides overall sustainment support for two (2) assigned flight companies / detachments. Receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and turns-in organization and installation supplies and equipment. Operate unit level computers (ULC). Prepare all unit/organizational supply documents. Maintains automated supply system for accounting of organizational and installation supplies and equipment. Issues and receives small arms. Secures and controls weapons and ammunition in security areas. Schedules and performs preventive and organizational maintenance on weapons. Will perform all duties pertaining to physical security. Inspects completed work for accuracy and compliance with established procedures. Coordinates supply activities. Post transactions to organizational property books, and supporting transaction files. Determines method of obtaining relief from responsibility for lost, damaged and destroyed supply items. Directs personnel in establishing supply and inventory control management functions. Maintains property under Global Combat Support System – Army (GCSS-Army). Reviews daily and monthly records of issues of petroleum products and operating supplies. Provides technical assistance to equipment records and parts specialist. Performs duties as the unit food service NCO; coordinating all food service actions and documentation. Serves as the unit

government purchase card (GPC) holder for the organization. Performs duties as the Unit Property Book custodian and Supply clerk. Assists and advises supply officers and commanders. Performs other duties as assigned.

Nominating Official: CPT Ed Richards

Selecting Supervisor: MAJ Stephen Gladish