

ARIZONA COUNTERDRUG TASK FORCE
FULL TIME NATIONAL GUARD DUTY
22440 E Pinal Airpark Road, SBAHP BLDG L4100
Red Rock, Arizona 85145
520-750-5895

Administrative Data

POSITIONS ARE FILLED BASED ON THE AVAILABILITY OF FUNDS

POSITION TYPE: () OFFICER (X) ENLISTED PAY GRADES: E-3 thru E-6

POSITION () IS (X) IS NOT OPEN AND CONTINUOUS

MISSION: Arizona Counter Drug Task Force (AZ CDTF)

POSITION TITLE: 6C, Drug Demand Reduction Outreach - Team Member (North)

LENGTH OF TOUR: 30 September 2021 (Subject to Funding)

OPENING DATE: 16 February 2021

CLOSING DATE: 15 March 2021

DUTY LOCATION: Phoenix, Arizona (PPMR)

SELECTING OFFICIAL: AZ CDTF Commander

ANNOUNCEMENT #: 21-03-6C

WHO MAY APPLY: Active Members of the Arizona (X) Army National Guard
(X) Air National Guard

AREAS OF CONSIDERATION

THE ARIZONA COUNTERDRUG TASK FORCE (AZ CDTF) IS AN EQUAL OPPORTUNITY EMPLOYER. SELECTION FOR THIS POSITION WILL BE BASED ON MERIT, FITNESS, CAPABILITY, AND POTENTIAL TO ENSURE FAIR TREATMENT OF ALL ARIZONA GUARDMEMBERS.

GENERAL INFORMATION

This position is Title 32, 502 (F), Full Time National Guard Duty. Program funds provided on a Fiscal Year (FY) to FY year basis. This is a temporary position through 30 September 2021, with the potential for extension pending budget (**not to exceed a three-year tour with a one-year probationary period**). AZ CDTF members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations, and/or on-and off-duty conduct/activities must be consistent with federal directives on ethics (DoD 5500.7-R) and with both state and federal conflict of interest policies. AZ CDTF Members must also meet all application requirements; height and weight requirements (or body fat standards), APFT/USAF Fitness Test, medical requirements, and must not have a suspension of favorable actions. All AZ CDTF members are required to report to M-Day IDT/IAD and complete Annual Training (AT). Preference may be given to Arizona Guardsmen whose unit of assignment is within a reasonable commuting distance (90 miles) of the Task Force duty location for this position. A favorable Entrance Agency Check or National Agency Check

(ENTNAC/NAC) in the past fifteen years is also required. All new hires are subject to the conditions of a one-year probation policy.

Additional Requirements Are:

- Initial medical procurement standards for Active Duty (AD) are more demanding than retention standards under which traditional National Guard members serve. A new medical examination or a medical review by the Arizona National Guard State Surgeon is required prior to issuance of initial orders. Pregnancy disqualifies a Guard member's initial entry onto ADOS/ADSW tour(s).
- Urinalysis testing (UA) upon entry into AD and periodic testing while on AD orders. These requirements are in addition to testing required by M-Day units of assignment during IDT/IAD under the National Guard Substance Abuse Program.
- Applicants meeting National Guard standards and designated for duty with law enforcement agencies (LEAs) may be subject to further screening by the LEA. This screening will be conducted within the first 30 days of AZ CDTF orders. LEAs may require a *polygraph*, security clearance and/or criminal records check, and/or other background inquiries are made by the LEAs IAW their specific/own legal authority. Rejection by a LEA may result in termination from the AZ CDTF
- Applicants may not have more than 16 AD years when applying for this position
- Length of AD tour may be from date of hire through 30 September 2021, with possible extension
- Background Investigation
- Valid Arizona Driver License

INSTRUCTIONS FOR APPLICATION

****Incomplete applications will not be considered****

Applicants can find the necessary documents needed to apply by visiting <https://dema.az.gov/careers/dema-jobs>, "AZ CDTF" under "FORMS." Completed applications should be e-mailed to AZ CDTF J1 mailbox at ng.az.azarnng.mbx.cdtf-j1@mail.mil. **Please combine all PDFs into ONE (1) PDF prior to submission.** Application can also be dropped off at the AZ JCTF J-1 Office located at Silverbell Army Heliport, BLDG L4100, Red Rock, Arizona 85145. If you have any questions please call the Counterdrug Personnel Office at 520-750-5867. COVID-19 restrictions may apply.

The following item(s) are required to apply for a position with the **AZ CDTF**:

- Completed application with recent Unit Commander's Recommendation and signature (a separate application must be submitted for each announcement).
- Copy of Military Service Point Credit History (must not be more than 16 years AD).
- Official Medical Protection System (MEDPROS) for Army or Individual Medical Readiness (IMR) for AIR printout *****not the AKO medical printout*****
- APFT Score Card/PT Score Printout
- Last three performance evaluations (if applicable)
- Secret or Top Secret Security Clearance Memorandum for Record (obtained from Security Manager/Intel Office Manager)
- **Applicants cannot be on a Temporary Profile at time of orders start date.**
- **Orders start date cannot be within six months of ETS date.**

Additional documentation that may be submitted for consideration - Soldier Record Brief (SRB), military evaluation report(s) and/or a Military Resume which includes civilian education, work experience, community volunteer work, etc. Additional documentation must be sent with application and will be given to the selecting official by J1 representative.

Applicants selected/not selected will be contacted directly by selecting official (via phone). Non-selected applications will be destroyed after completion of selection process. AZ CDTF will not share information with other applicants/members regarding selection status. Applicants not selected have five days from their notification date to appeal the selection process (directly to the selecting official).

SPECIAL EXPERTISE REQUIREMENTS

Applicant must possess the ability to work in a team environment with a high degree of excellence. Applicant must be able to work among multiple military branches, civilians of varying backgrounds and experience(s), law enforcement personnel, and communicate efficiently and effectively with varying people.

SPECIAL EXPERTISE PREFERENCES

Success in working in a Joint and Interagency environment – AZ CDTF personnel are both Army and Air
Familiarity with drug prevention efforts in the Great State of Arizona
Military Operations experience (at any level)
Public speaking experience (preferred but not mandatory) – applicant must be well-spoken and professional
Able to work independently and multi-task with a high level of motivation while on AZ CDTF orders

JOB DESCRIPTION

Serve as a member of the AZ CDTF Team in support of our different Community Based Organizations (CBO), schools, Law Enforcement Agencies (LEA) and local government or state agencies.

Current members of the Arizona National Guard. The Arizona National Guard Counterdrug Program is seeking applications from highly qualified Soldiers and Airmen to serve as Civil Operators (Drug Demand Reduction Outreach). No specific AFSC/MOS is required, however it is highly recommended to have strong analytical and communication skills with high levels of computer and database expertise (proficiency in Microsoft Office). Civil Operators must demonstrate reliability and initiative, with a capability to work without continual supervision. Applicants must meet all screening requirements IAW with NGR 500-2, Para. 8-12 through 8-13.

Support Drug Demand Reduction Outreach Program in partnership throughout the State of Arizona. Focus on prevention strategies and the science of substance abuse prevention through research and fieldwork. Intermediary duties include, but are not limited to, public speaking and facilitation of prevention education and strategies with local coalitions/CBOs. Assisting coalitions/CBOs with public relations/marketing, strategic planning of key events and educational/training courses, and facilitating Kaizen Assessments and other prevention tools. Civil Operators must gain education and expertise in the physical and psychological effects of all illicit drugs. Additionally, Civil Operator duties may include (but are not limited to) initiating, developing, enhancing, and sustaining cross-organizational/cross-functional relationships to achieve program objectives and goals. They must be able to write and present report to military CoC, high-ranking officials (both civilian and military), and create and deliver high-quality presentations (in person and virtually). Civil Operators will function under a joint staff group/team and must be able to perform other administrative tasks required as mission dictates. Travel is required for training, conferences, meetings, etc.

- ❖ SERVICE MEMBER WILL COMMUTE AT OWN EXPENSE. THE ONLY EXCEPTION IS WHEN REQUIRED TO TRAVEL FOR A MISSION.