

NATIONWIDE  
NATIONAL GUARD OF ARIZONA  
HUMAN RESOURCE OFFICE  
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495  
PHONE (602) 629-4800; DSN 853-4800  
WEBSITE: <http://dema.az.gov/>

TITLE 32 EXCEPTED  
TECHNICIAN VACANCY ANNOUNCEMENT

**NATIONAL GUARD MEMBERSHIP IS REQUIRED:** This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

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**ANNOUNCEMENT NUMBER: 19-304TF      OPENING DATE: 16-Sep-19 CLOSING DATE: Until Filled**

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**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:**

Supervisory IT Specialist (PLCYPLN), D1542000, GS-2210-14, O-5/LTC - O-6/COL

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**APPOINTMENT FACTORS: OFFICER       WARRANT OFFICER       ENLISTED**

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**KNOWN PROMOTION POTENTIAL: NONE**

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**SALARY RANGE:**

\$106,431.00-\$138,360.00 PA

**SUPERVISORY       MANAGERIAL**

**NON-SUPERVISORY/NON-MANAGERIAL**

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**LOCATION OF POSITION:**

G6/J6, Phoenix, AZ

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**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Emailed application can be sent to [ng.az.azarng.mbx.supv-it-spec-recruitment@mail.mil](mailto:ng.az.azarng.mbx.supv-it-spec-recruitment@mail.mil). Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date.** The Human Resources Office will not accept applications that are mailed at government expense. Faxed applications will not be accepted. Please contact the HRO at 602-629-4801 for additional questions related to this announcement.

**AREA OF CONSIDERATION:**

This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership in the Arizona Army National Guard.** Individual selected will receive a **Permanent Appointment** after successful completion of a one year trial period. (NOTE: The one year trial period does not apply to current federal employees with permanent tenure serving in a supervisory position.). Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS).

**INSTRUCTIONS FOR APPLYING:** Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612. Applicant **MUST** submit complete ORB and/or other documentation to verify possession of MOS.

**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**CONDITION OF EMPLOYMENT:** Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard, in a military unit supporting J-6 and must possess the following MOS: 25 or 53 series. 26 Series will also be considered. Persons with pending constructive credit applications for the award of the required MOS/FA/AOC will be considered; however, the approval of the constructive credit application must be established prior to any possible selection.

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

**Relocation Incentive may be offered:** YES  NO   
**PCS may be offered:** YES  NO

**NOTES:**

- Note: Relocation/Recruitment Incentive may be offered.
- Note: This position is subject to rotating shifts, night shifts, and weekends/holidays.

Note for KSA's:

- We are looking for crisp, bottom-line information regarding responses to the Knowledge, Skills and Abilities requirements.
- We encourage you to avoid providing answers that involve "throwing in everything along with the kitchen sink."
- Concise explanations supporting the breadth and depth of your KSAs pertaining to #1-9 below will be greatly appreciated

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

**Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.**

1. Ability to exercise supervisory personnel management responsibilities with both military and civilian staff to include directing, coordinating, and overseeing work through subordinate supervisors.
2. Skills/Abilities in written and verbal communication enabling effective engagement with individuals (subordinates, peers and or superiors), small groups and larger collections of personnel.
3. Ability to serve as the primary staff advisor and authoritative expert to the Adjutant General, staff elements, and command officials on matters pertaining to information management/services, i.e., information technology (IT), communications, information assurance, electronic records management, official mail and e-mail.
4. Ability to review and analyze supported state mission plans and operations to determine current and future information systems requirements.
5. Experience-based KSA related to leading/supervising IT professionals supporting significant military, other public sector or private sector operations.
6. Knowledge of US Army and Army National Guard systems and software.
7. Knowledge of cyber defense/IT Security principles, procedures, standards, software, etc.
8. Knowledge of Army/ARNG COMSEC requirements.

9. Skills/abilities regarding budgeting and resource management.

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**SPECIALIZED EXPERIENCE:** Must possess at least **36** months of experience in managing the function of the work to be performed. Experience which includes leading, directing and assigning work of personnel. Experience, education, or training that approaches techniques and requirements appropriate to an assigned computer applications area or computer specialty area in an organization. Experience planning the sequence of actions necessary to accomplish the assignment where this entailed coordination with others outside the organizational unit and development of project controls. Experience that required adaptations of guidelines or precedents to meet the needs of the assignment. Experience preparing documentation on cost/benefit studies where is involved summarizing the material and organizing it in a logical fashion.

**BRIEF JOB DESCRIPTION:** This position is located in the Joint Forces Headquarters (state); Command, Control, Communications and Computers (C4) Directorate (J-6); Office of the Director. The purpose of this position is to manage the state's C4 Systems Support program. The C4 systems include both the communications and computer systems required to implement the state command and control process and are the information exchange and decision support subsystems within the state total force Command and Control Support System. The incumbent serves as the principal staff officer and primary advisor to the Adjutant General and the Joint Chief of Staff for all matters pertaining to C4 systems which support the primary functions involving the collection, transportation, processing, dissemination and protection of information.

**SELECTING OFFICIAL:** COL Brian C. McNeil

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