

# ARMY OTOT VACANCY ANNOUNCEMENT

ARIZONA ARMY NATIONAL GUARD  
ACTIVE GUARD AND RESERVE  
HUMAN RESOURCE OFFICE  
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ANNOUNCEMENT NUMBER: 19-102OT

DATE: 11 September 2019

CLOSING DATE: 18 September 2019

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POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
TRAINING NCO/HEALTH CARE NCO, PARA 104 LINE 03, SSG, 68W30 (MOS IMMATERIAL)

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APPOINTMENT FACTORS:   OFFICER ( )                      WARRANT OFFICER ( )                      ENLISTED (X)

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## LOCATION OF POSITION:

**0996 MD CO REAR (WX5ZHD), 1000 EAST UNIVERSITY DRIVE, TEMPE, AZ 85281**

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AREA OF CONSIDERATION: This position is a ONE-TIME OCCASIONAL TOUR in the Active Guard and Reserve Force and is open to current M-Day and Technician members of the Arizona Army National Guard in the grades of E3/PFC through E6/SSG. Individual selected will be on a ONE-TIME OCCASIONAL TOUR of Active Duty Title 32 with the Arizona Army National Guard as a backfill behind the deployed AGR Soldier. In order to be considered for this position, applicants must meet minimum qualifications as outlined within this announcement.

\*NOTE: Tour dates are not to exceed one year from start date.

\*NOTE: If selected, there is no promotion opportunity while serving on an OTOT tour.

\*NOTE: PCS funds are unavailable.

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**INSTRUCTIONS FOR APPLYING:** IAW NGR 600-5, paragraph 2-2, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position.)
- b. Most recent Medical Protection System Individual Medical Readiness (IMR) Record accessible through Army Knowledge Online AKO. The IMR must be dated within the last 12 months to be valid.
- c. Letters of recommendation or Noncommissioned Officer Evaluation Report (NCOER) as required by the position announcement. Provide last 5 NCOERs, as applicable.
- d. Certified copy of Enlisted Record Brief (ERB). Verify ASVAB line scores are annotated on the ERB.
- e. Statement of all active service performed. The following documents are acceptable – Current Retirement Points Accounting Management (RPAM) Statement (NGB Form 23B (Army National Guard Retirement Points History Statement)). For other services, equivalent retirement points statement. Must be within 1 year of Annual Ending Date (AYE).
- f. Certificate of Release or Discharge (DD Form 214(s), DD Form 220(s) and any accompanying DD Form 215(s) if applicable). If you have one of the above mentioned documents, ensure you include them in your packet. Failure to do so will result in your packet being disqualified.
- g. DA Form 1506 (Statement of Service) Title 10. (Active Duty applicants only.)
- h. DA Photograph in military uniform taken within the last 24 months is required. DA Photographs are valid for five years. The ranks of SGTs and below are not required to have a current DA Photograph on file.
- i. AZNG Form 335-4-R (Apr 1992).
- j. DA Form 705 (APFT) or DTMS print out: last 5 Record APFTs (ensure that height and weight are annotated on DA 705). If selected, must have passed a record APFT within the last 6 months. Profiles must be attached if applicable.
- k. Proof of meeting body composition standards IAW AR 600-9 (within 6 months.) DTMS printout can be used. (DA Form 5500/5501, if applicable)
- l. DD Form 369 (Oct 2011) Police Record Check. **Only** fill out block 1 through 9b, and sign block 11.

**ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.**

**\*\* We recommend that you have a member of your unit review your application prior to submission to our office. \*\***

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**POSITION COMPATIBILITY REQUIREMENTS:**

**The individual(s) must be a current member or be eligible to become a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: MOS Immaterial**

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**APPOINTMENT REQUIREMENTS:**

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
  2. Soldiers must meet the physical requirements of AR 600-9.
  3. Must possess the grade equal to or below that authorized for the AGR duty position.
  4. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
  5. Permanent Change of Station (PCS) expenses is not authorized for this position.
  6. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
  7. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions
  8. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial Entry Training (IET) are ineligible to apply. To include DD214(s) that have unfavorable remarks to include; Unsatisfactory Performance, Misconduct, Dropped From the Rolls (DFR), Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.
  9. The Arizona National Guard, at its sole discretion, reserves the right to pursue waivers, when applicable, IAW AR 135-18, Table 2-2 and NGR 600-5, Table 2-1.
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**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:**

1. MOS Immaterial
2. Preference for individuals showing experience in training and administrative roles.
3. Preference for individuals have experience or knowledge of the 996 MCAS and its operations.

**BRIEF JOB DESCRIPTION:**

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Provides quality assurance of unit training and administration tasks while the main body is deployed overseas. Routine coordination with BN S3 and S1 personnel to ensure unit readiness is managed and unit requirements are met. Tracks new unit gains through the RSP cycle and ensures RSP graduates are received, integrated and appropriate actions are made for personnel and training requirements. Prepares future training plans for unit upon returning to include yellow ribbon activities, individual requirements, and overall unit training readiness. Available to assist unit personnel and execute administrative and training requirements. Must be capable of operating with minimal direct supervision. PERFORMS OTHER DUTIES AS ASSIGNED.

**NOMINATING OFFICIAL:** MAJ Budak

**SELECTING OFFICIAL:** LTC Hubel