

NATIONWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>

TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 19-074TF OPENING DATE: 14-Jan-19 CLOSING DATE: Until Filled

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Security Specialist, GS-0080-09, E-5/SGT - E-9/SGM; W-1/WO1 - W-5/CW5, D0620000, MPCN: 1421-010

APPOINTMENT FACTORS: OFFICER **WARRANT OFFICER** **ENLISTED**

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$52,229.00-\$67,899.00 PA

SUPERVISORY **MANAGERIAL**

NON-SUPERVISORY/NON-MANAGERIAL

LOCATION OF POSITION:

AZARNG JFHQ G3, 5636 E. McDowell Rd Phoenix, AZ 85008

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership in the Arizona Army National Guard.** Individual selected will receive an **Indefinite Appointment** and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612. Applicant **MUST** submit complete ERB and/or other documentation to verify possession of MOS.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard, in a military unit supporting G-3 and must possess the following MOS: 011A or 00F.

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered: YES NO
PCS may be offered: YES NO

NOTES:

NOTE: This position is subject to rotating shifts, night shifts, and weekends/holidays.

NOTE: Army National Guard Warrant Officers Education Requirements--Must have a high school diploma or general education development (GED) diploma. An undergraduate degree from an accredited college/university, with completed academic courses in sociology, criminology, police administration, criminal justice, or a related area, is optimum.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge and skill to apply analytical and evaluative techniques to the identification, consideration, and resolution of program related issues and problems.
2. Knowledge of Army security programs and the ability to convey security functions and roles to supervisors, and officers to develop instructions based on objectives, procedures and regulations supporting security systems in particular vaults, safes, and controlled spaces.
3. Knowledge of intelligence and security reporting ranging anywhere from FOUO to SECRET to background checks and must be able to implement security controls for the sensitive information.
4. Ability to understand DoD Classified Information Program to ensure compliance with applicable regulations, procedures and inspections.
5. Ability to establish effective working relationships with Security Forces, branch/section chiefs contributing to a cooperative work environment and successful accomplishment of the mission.
6. Knowledge of physical security controls (i.e., locks, lighting, fencing, IDS, etc) also to includes physical inspections, and assessments to support the overall safety and security of a work-force.
7. Skill and ability to communicate effectively and clearly both verbally and in writing.

SPECIALIZED EXPERIENCE: Must possess at least 12 months experience in the security career field, to include technical training schools and drill-status working experience. Experience in commonly used methods, procedures, regulations and other guides that relate to training programs within the applicable Army Protection Program career field. Experienced in applying National Guard, gaining command, and local unit regulatory requirements and policies governing training and operations. Prefer work experiences producing training programs through effective and efficient planning and implementation of any particular mission. Experiences included coordination and liaison with federal, state and local law enforcement agencies and intelligence organizations.

BRIEF JOB DESCRIPTION: This position is located in the Joint Forces Headquarters Arizona Army National Guard (AZ ARNG) Operations Directorate. The Army Protection Program (APP) was established to better manage risks relative to the safety and security of Soldiers, civilians, family members, contractors, facilities, infrastructure and information. The APP is the overarching management program for synchronizing, integrating, coordinating and prioritizing policies, decisions and resources of the functional elements identified in AR 525-2 Chapter 3. The primary purpose of the Security Specialist is to assist the APP Manager on all matters pertaining to elements, functional areas, policies, processes and funding related to the APP. Primarily responsible for the development, planning, oversight, administration, management, implementation, and enforcement of security and intelligence matters within the AZ ARNG on state directives and regulations. Performs the day-to-day operational duties within the APP Office in support of all sensitive compartmented information-associated security programs and measures. Develops, reviews, revises local operating instructions to provide guidelines on security matters. This includes but is not restricted to the implementation of the Risk Analysis Vulnerability Assessment Program. Determines security weaknesses both in regulatory and principle and implement necessary counter measures to correct the deficiencies. Conducts inspections, which includes physical security, safety, crime prevention, and fire prevention. Provides onsite assistance to subordinate units on physical security surveys, inspections, assessments, etc. Coordinates intelligence matters to include collection and evaluation of information for possible dissemination. As necessary, initiates action to appoint an inquiry officer to conduct a preliminary security investigation. Reviews investigation results and makes recommendations on disposition of violations. Prepares reports as required on security and intelligence issues on discrepancies found and corrective actions to be taken. Performs follow up inspections or inquiries to ensure problem areas are corrected. Assists in the monitoring of work orders for security related items, monitoring of budget, and manning of personnel for security actions. All other duties, responsibilities, and tasking as related to the Army Protection Program.

SELECTING OFFICIAL: COL John Bozicevic
