

**NATIONWIDE  
NATIONAL GUARD OF ARIZONA  
HUMAN RESOURCE OFFICE  
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495  
PHONE (602) 629-4800; DSN 853-4800  
WEBSITE: <http://dema.az.gov/>**

**TITLE 5 EXCEPTED  
VACANCY ANNOUNCEMENT**

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**ANNOUNCEMENT NUMBER: 19-073C    OPENING DATE: 15-Jan-19    CLOSING DATE: 5-Feb-19**

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**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:  
Industrial Hygiene Technician, T5429000, GS-0640-09, MPCN:122H-002**

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**KNOWN PROMOTION POTENTIAL: NONE**

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**SALARY RANGE:  
\$52,229.00-\$67,899.00 PA**

**SUPERVISORY     MANAGERIAL   
NON-SUPERVISORY/NON-MANAGERIAL**

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**LOCATION OF POSITION:**

**State Surgeon Office, Phoenix, AZ**

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**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed, postmarked no later than the closing date.** The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

**AREA OF CONSIDERATION:** This is a National Guard Title 5 Excepted Service position and is **Open to all US Citizens** Individual selected will receive a Permanent Appointment after successful completion of a one year trial period.

**INSTRUCTIONS FOR APPLYING:** Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

**Applicants MUST submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612.**

**VETERAN'S PREFERENCE:**

In accordance with 5 CFR §335.106, Veteran's Preference will be considered for vacancies under merit promotion when an agency accepts applications from individuals outside its own workforce.

**REQUIRED DOCUMENTATION:**

Eligible veterans must claim their veterans' preference on their resume and during the application process for federal positions using the proper documentation. To receive the 5 point preference (TP) rating the individual must provide member copy 4 of their Certificate of Release or Discharge from Active Duty (DD 214) for verification. To receive the 10 point preference the Application for 10-Point Veterans Preference form (SF-15) must accompany application and additional documentation detailing characterization of service.

**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**EDUCATION:**

***Substitution of Education for Specialized Experience***

Graduate education or an internship meets the specialized experience required above GS-5 *only* in those instances where it is directly related to the work of the position. One full year of graduate education meets the requirements for GS-7. Two full years of graduate education or a master's degree meets the requirements for GS-9. One year of full-time graduate education is considered to be the number of credit hours that the school attended has determined to represent 1 year of full-time study.

If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

**CONDITIONS OF EMPLOYMENT:**

- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Must possess a valid state driver's license to operate government motor vehicles, for the state in which the applicant/employee lives or is principally employed.
- **Must possess or be able to obtain** the proper clearance type and level **within six months** of appointment according to DoD Personnel Security Program Management Directives.

**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

**REASONABLE ACCOMMODATION POLICY:**

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits.

Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when:  
An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.  
An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.  
An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.

You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis.

Learn more about disability employment and reasonable accommodations or how to contact an agency.

**Relocation Incentive may be offered:**      YES       NO   
**PCS may be offered:**                              YES       NO

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## **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

**Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.**

1. Knowledge encompassing a basic foundation in the physical or life sciences and mathematics. A thorough and detailed knowledge of OSHA, AFOSH, EPA, and other federal laws and related programs, and of DoD, USAR, and ARNG regulations, policies and procedures related to bioenvironmental engineering and occupational/industrial health.
2. Knowledge of a broad range of methods, techniques, and principles of occupational health and industrial hygiene sufficient to independently manage a local ARNG Industrial Hygiene/Bioenvironmental Engineering program.
3. Knowledge of bioenvironmental engineering and environmental protection concepts, principles, and practices applicable to the performance of industrial hygiene/occupational health investigations.
4. Knowledge required to detect, identify and evaluate existing or potential hazardous conditions through a wide range of sampling and testing techniques.
5. Knowledge of methods for performing data and requirements analysis.
6. Knowledge required to recommend or direct applicable controls, approaches, and/or protective devices relative to the prevention or correction of harmful exposures and/or hazards findings.

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**SPECIALIZED EXPERIENCE:** Must have 24 months experience, education or training which provided working knowledge of the principles and practices related to the management of health care delivery systems. Experience with evaluations, surveys, reports of finding, and associated training of others in the areas of risk awareness/assessment and preventative measures. Previous experience in an occupational health and environmental quality program preferred. Experience briefing senior leaders on related subjects.

**BRIEF JOB DESCRIPTION:** This position is located in the Office of the State Surgeon, Deputy State Surgeon, Occupational Health Office, Joint Force Headquarters-AZ. The purpose of the work is to plan, schedule, execute, manage and administer the ARNG Industrial Hygiene Program for a state, territory, or district to maintain and promote the health of military and technician personnel. Coordinates with the National Guard Bureau (NGB) Regional Industrial Hygienist (IH) who works for the NGB Office of the Chief Surgeon. Plans, schedules, executes, manages and administers the State/territory/or district ARNG Industrial Hygiene Program. Ensures statutory and regulatory compliance with applicable Occupational Safety and Health Administration (OSHA), Department of the Army (DA), Department of Defense (DOD) and NGB regulations, standards and guidance. Serves as an advisor on State health matters, (e.g., health hazard identification, asbestos and lead abatement). Surveys, inspects and evaluates operational and newly constructed facilities and various activities to identify, evaluate and reduce or eliminate potential health hazards. Determines appropriate survey methods and techniques. Samples using approved methods to determine nature and degree of hazards for a wide variety of materials and environments. Determines compliance with Threshold Limit Values (TLVs) or Permissible Exposure Limits (PELs). Makes recommendations on control measures and changes in work procedures or schedules to ensure compliance with established health standards. Performs special surveys of facilities and shops when new equipment is installed or work procedures change. Identifies the potential physical, biological, chemical and radiological health hazards in the workplace. Evaluates the exposure to workers and recommends the appropriate corrective action (e.g., engineering controls, chemical substitution, and personal protective equipment). In the case of serious or acute exposures and chronic illnesses, coordinates with the Occupational Health Nurse (OHN), Shop Supervisor and Regional IH to develop the most prudent plan of action (e.g., change of procedure, follow up sampling, etc.). Reviews plans for new and existing construction and renovation projects to ensure that applicable standards (e.g., Occupational Safety and Health Administration/OSHA, American Society of Heating, Refrigerating and Air Conditioning Engineers/ ASHRAE, etc.) are incorporated. Where deficiencies are noted, recommends appropriate changes which would prevent adverse health impact. Consults with the Regional IH for coordination of assessment of design reviews as necessary. Conducts studies and surveys of varying degrees of complexity, analyzes laboratory and instrument results. Writes and coordinates reports through the Regional IH, to identify and evaluate potential health hazards. Recommends solutions to potential health concerns. Performs work area surveys to ensure compliance with established occupational safety and health regulations and to help compile a hazardous chemical inventory for the facility. Educates workers about hazards during industrial hygiene surveys.

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**SELECTING OFFICIAL:** Major Kevin O'Nan