

NATIONWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>

TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 18-553T OPENING DATE: 8-Nov-18 CLOSING DATE: 28-Nov-18

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Security Specialist (Training), GS-0080-09, E-4/SRA - E-7/MSgt, D2161000, MPCN: 0104401734

APPOINTMENT FACTORS: OFFICER **WARRANT OFFICER** **ENLISTED**

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$52,229.00-67,899 PA

SUPERVISORY **MANAGERIAL**

NON-SUPERVISORY/NON-MANAGERIAL

LOCATION OF POSITION:

161st Air Refuelig Wing, Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership in the Arizona Air National Guard.** Individual selected will receive an **Indefinite Appointment** and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed **AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement)** or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a **Resume** or the **Optional Form 612.** Applicant **MUST** submit complete **RIP** and/or other documentation to verify possession of **AFSC.**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be

evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, (161st ARW) and must possess the following AFSC: 3P051 of higher

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered: YES NO
PCS may be offered: YES NO

NOTES:

- This position is subject to rotating shifts, night shifts, and weekends/holidays.
- Completion of high school or General Equivalency Diploma is mandatory; please provide copy of diploma or GED.
- Position requires routine access to Secret material. Successful completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) is required.
- Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.
- Must submit complete RIP to verify possession of AFSC.
- Must hold AFSC of 3P051 or higher.
- Must be minimum of SrA immediately promotable to SSgt
- Must meet ASVAB score of G-33 and all PRP standards IAW AFMAN 13-501. Passing PT test is mandatory.
- ***BONUS*** This position may be eligible for a recruitment incentive of \$22,500 (\$7500/year with 3 year service contract) This incentive will be paid in equal biweekly amounts in conjunction with the basic pay schedule. Not eligible to members receiving relocation bonus.
- Must show 2 years of experience relating to SF daily operations

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Skilled and competent to instruct training courses in a classroom seminar setting.
2. Knowledge of applicable law enforcement and military security, along with Federal and DoD rules, regulations, instructions, practices, principles and procedures including force protection, integrated base defense, anti-terrorism and physical security.
3. Knowledge of Security Forces procedures and operating methods to perform the full range of Security Forces activities independently to include protection level resources, installation entry control, armed response and dispatch.
4. Competent to independently manage all training of the Security Forces unit seeking guidance from Security Forces Commander only on new and/or unusually complex issues.
5. Able to perform training duties with a significant degree of independence in planning, organizing and directing the activities of the Security Forces unit.
6. Able to effectively communicate both written and orally.

SPECIALIZED EXPERIENCE: Must possess at least **24** months of experience in commonly used methods, procedures, regulations and other guides that relate to training programs within the applicable Security Forces career field. Have the knowledge and skill to apply analytical and evaluative techniques to the identification, consideration, and resolution of program related issues and problems. Skilled in developing, analyzing, and evaluating security training programs to meet mission requirements and improve the security-training program for the installation. Experience in the logistics plans and support functions that interrelate with the Security Forces work requirements. Ability to communicate effectively and clearly both verbally and in writing. Knowledgeable and understands the National Guard and gaining command organizational structure, missions and responsibilities. Knowledgeable of Security Forces reports and analysis functions of information, industrial, and personnel security concepts, principles, and practices to participate in the planning and implementation of security training programs in these areas.

BRIEF JOB DESCRIPTION: Serves as the subject matter expert in managing the Security Forces Squadron program to include Air Expeditionary Force deployment training and formal skill development training programs. Provides guidance and recommendations to the squadron commander on all aspects of military personnel management, budget, and training analysis to support Security Forces operational programs, as well as, training and/or training resources to drill status personnel. The organizational location of this position is in the ARNG (Plans, Operations, and Training Office) and ANG Security Forces units.

SELECTING OFFICIAL: CMSGT Scott M. Whitley
