

ARMY and/or AIR National Guard FTNGD-OS VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS - ARIZONA
5636 E. McDowell Road
Phoenix, Arizona 85008-3495

ANNOUNCEMENT NUMBER: 18-037

DATE: 14 Aug 18

CLOSING DATE: 28 Aug 18

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
BN CAREER COUNSELOR, PARA 0000 LINE 00, E5, 00F

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED()

LOCATION OF POSITION:
1120TH TRANS BN, 6202 W MYRTLE AVE GLENDALE AZ 85301

WHO MAY APPLY:
Must be a current member of the AZ National Guard within the grade(s) of E5, E4.

AREA OF CONSIDERATION: This position is open to the grades of: E5,E4. Individual selected will receive an FTNGD-OS Tour with the Arizona Army and/or Air National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a **brief letter** will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.** Applicants will submit their application via FTSMCS at <https://fismcs.ngb.army.mil/protected/jobs/> or submit to SGT Rebekah Ericksen in the HRO office.

1. DA Form 1058-R ADOS application-must have a current signature from commander for each position applying for; also please LIST ANNOUCEMENT NUMBER you are applying for in on this document or attach the announcement - this is a must
 2. DA Form 705 (APFT), within the last 6 months (ensure that height and weight are annotated). Profiles must be attached if applicable.
 3. Body Fat Worksheet (DA Form 5500-R) if applicable
 4. last 3 NCOER's is applicable
 5. NGB Form 23, NGB Form 22b (RPAS Statement), retirement record (National Guard Only).
 6. Individual Medical Readiness Record (MEDPROS).
 7. Copy of ERB
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POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 00F

- MINIMUM APPOINTMENT REQUIREMENTS:
1. Tour end date -20180930 (Subject to availability of funds)
 2. Open to all MOSs
 3. Must meet the Army body fat standards IAW AR 600-9
 4. Must not be under a suspension of favorable action (FLAG) for weight, APFT, security violations or pending any adverse actions
 5. Must not be within (6) months of mandatory removal or Expiration Term Of Service (ETS)
 6. Permanent Change of Station (PCS) expenses are not authorized for this position.
 7. Must be able to possess a SECRET security clearance
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BRIEF JOB DESCRIPTION:
Assist the Battalion Command Leadership on retention and attrition goals by advising the Battalion Commander and Command Sergeant Major on all matters relating to retention activities, providing career counseling to all Soldiers assigned to the Battalion, ensuring that Soldiers' retention interviews are conducted as required (correct levels at correct times) utilizing the Retention Management Software (RMS). Maintains liaison with Brigade Career Counselor to facilitate Army National Guard retention incentives and ensures all Soldiers in the ETS window fully understand benefits they may be giving up; manages and reviews unit attrition, retention and reenlistment mission. Conducts close-out interviews with all ETSing Soldiers, compiles data and provides to G1 and RRB on a monthly basis. Manages unit retention and attrition efforts utilizing RMS, Director's Personnel Readiness Overview (DPRO) and Battalion ETS tracking systems. Assists the Battalion Leadership team on any attrition-oriented programs (additional physical fitness programs, etc.). Attends initial training with BDE Retention NCOs/Recruiting and Retention Battalion. Attends monthly Unit Affiliated Recruiter meetings at Recruiting and Retention Battalion.
Retention NCO will be assigned to the BN. Place of duty is the BN HQ, Glendale, AZ. The following units are the Retention NCO's main focus: HHD 1120th Trans BN, 2220th/Det 1 2220th Trans Co, 222d Trans Co, and 1404th/Det 1 1404th Trans Co. Retention NCO's performance will be assessed on retention goals such as: DA 4836 contracts, contacts with Soldiers (Attrition and Retention), statuses of members intentions to remain the in Guard (remarks must be recorded weekly in RMS), assisting Soldiers to become eligible candidates to extend (APFT & Ht/Wt).

SELECTING SUPERVISOR:
CPT OLDENKAMP

CONTACT INFO:
SGT Rebekah Ericksen
(DSN)

(Com) 602-629-4819

(Email) rebekah.f.ericksen.mil@mail.mil

EQUAL OPPORTUNITY:

The Arizona National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.