

STATEWIDE
Arizona Air National Guard
Active Guard/Reserve (AGR) Announcement
JOINT FORCES HEADQUARTERS/HRO
5636 East McDowell Road, Bldg M5710
Phoenix, Arizona 85008-3495
PHONE (602) 629-4826: DSN 853-4826
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER: 16-383A	OPENING DATE: 12-Oct-2016	CLOSING DATE: 27-Oct-2016
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POSITION TITLE, SERIES, GRADE AND POSITION NUMBER:
SUPPLY TECHNICIAN, D1951000, GS-2005-07, SSgt-TSgt, MPCN:0782829

****Applicants who currently possess a military grade one grade level higher than above posted grade level may be considered for this vacancy. If an over graded applicant is selected they must be reduced in grade prior to being accessed into this position. Applying for and accepting a lower graded military position is considered a voluntary reduction in grade. IAW ANGI 36-2503, an applicant must submit in writing their willingness to be administratively reduced in grade and submit this letter with their application package.****

APPOINTMENT FACTOR: OFFICER <input type="checkbox"/> ENLISTED <input checked="" type="checkbox"/>	AFSC: 2S071	ASVAB:
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LOCATION OF POSITION: 162nd Wing, Tucson, Arizona

AREA OF CONSIDERATION: This position is the Active Guard and Reserve Force and is **open to current members of the (All Units), Arizona Air National Guard.** Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications. **PCS funds are authorized.**

NOTE: Must possess 2S071.

NOTE: Open to current SSgt/E-5 - TSgt/E-6.

NOTE: Position is subject to nights and rotating shifts.

NOTE: Position is UTC tasked.

NOTE: Position is being dual announced with Technician Announcement.

NOTE: Must have losing commanders approval to bring AGR resource.

NOTE: Placement into the position is contingent upon approved MCR.

INSTRUCTIONS FOR APPLYING:

Applications must be submitted following the instructions on this announcement. Incomplete applications will not be processed. Written explanation is required for any missing documents. The following items are mandatory for all AGR announcements:

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.**
- **Detailed Resume**
- **AZNG Forms 335-2-R, Knowledge, Skills and Ability Supplement**
- **Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (vMPF). Select 'Record Review' and then 'Print/View All Pages'. For Enlisted Members, documents MUST show your ASVAB scores.**
- **Copy of current Fitness Test scores, if exemptions exist please include the AF 469. Must be within 12 months.**
- **Copy of AF Form 422, Physical Profile Serial Report and AF Form 1042 (for flight status), Flight Physical. (Both forms must be current within 12 months) This form can be obtained from your Wing Clinic.**

The following documents are not required but strongly recommended for validation of experience/education:

- **Letter of verification of Security Clearance from local Security Manager.**
- **AZ Form 34-1, Arizona AGR Application Supplement**

➤ **AZNG Form 335-1-R, Military Brief**

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications must be postmarked No Later Than the closing date on this announcement. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

NATIONAL GUARD REQUIREMENTS:

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers and those within their first 24 months of an AGR assignment or reassignment must submit a Statement of Understanding prior to the closing date of this announcement. If selected you must submit a Waiver for Exceptional Circumstances through the HRO remote to the HRO for approval. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Applicants for E-8 positions must have the ability to complete Senior Noncommissioned Officer Academy within 36 months of assignment IAW para 2.23.1 of ANGI 36-2101.
7. Individuals selected for Control Grade positions are subject to Control Grade availability.

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of supply regulations, policies, procedures, and instructions applicable to the specific assignment.
2. Knowledge to conduct extensive and exhaustive searches for required information's for complex supply transactions.
3. Ability to work well with customers and other offices on program requirements for urgent, critical shortage and other special items.
4. Ability to prepare requests for cataloging action and to prepare documentations to effect additions, deletions and changes to items authorized.
5. Knowledge to reconstruct records for supply transactions and provide supply operations support for production, overhaul, repair or other operations requiring special handling.

SPECIALIZED EXPERIENCE: 12-18 months experience, education or training managing the unserviceable asset listing and await for disposition instructions from the Air Logistics Centers and Item Managers, etc. Assist customers with the preparations of AF Form 1996s and coordinates with the GLSC for adjusted stock level requests. Responsible for audit and control of all accountable supplies and equipment documentation. Performs quality control of transaction documents, identifies discrepancies, and coordinates with flight chiefs to correct the problems, and initiates reverse-post action when documentation errors are involved. Performs base level Records Maintenance functions. Responsible to validate locally assigned exception codes and override records for National Stock Numbers (NSNs) semi-annually. Performs MICAP verification, report and process cannibalization actions for non-maintenance customers. Processes local manufacture (LM) MICAPs and corrects discrepancies identified by the GLSC resulting from MICAP Enterprise Solution (ESS) reconciliation. For non-maintenance customers; establishes, maintains and deletes bench stock in coordination with supported activates. For non-maintenance customers, reviews on-hand balances and processes replenishment actions. Upon coordination and agreement, the customer may assume the responsibilities for binning inventory, etc. Responsible to periodically visit/contact all shops to discuss adequacy of support, resolve problems, provide/receive information or conduct informal training as necessary. Conducts Demand Processing responsibilities for on/off base customer order requests.

BRIEF JOB DESCRIPTION: This position is located in the Air National Guard at the 162nd Wing, Logistics Readiness Squadron, Materiel Management Flight, Customer Support Liaison Element, within the Customer Support Section. Responds to customer logistics concerns and proactively anticipates problems that could stand in the way of wing units fulfilling mission requirements. Responsible for interfacing with Global Logistics Support Center (GLSC); conducts document control functions, demand processing, research and base level records maintenance, base level stock control functions, bench stock management, and

customer feedback; troubleshoots all materiel management concerns; manages and issues SATS smart cards and manages the Zero Overpricing Program. Responsible for coordinating Base-Level Supply Customer Training as it pertains to Block training. Training is provided by the resident experts within the specific elements.

SELECTING OFFICIAL: Capt Jason Gonzales, 520-295-7220, jason.r.gonzales6.mil@mail.mil
