

STATEWIDE
ARMY AGR VACANCY ANNOUNCEMENT
ARIZONA ARMY NATIONAL GUARD ACTIVE GUARD AND RESERVE
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 629-4821; DSN 853-4821
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER: 16-209AG OPEN DATE: 26-APR-2016 CLOSING DATE: 10-MAY-2016

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
PROPERTY ACCT TECH, PARA/LN: 104-04 (RSG) or 106/03 (EN) or 105/02 (CSSB) CW2, 920A

LOCATION OF POSITION: 198TH REGIONAL SUPPORT GROUP, 5425 E. MCDOWELL ROAD, PHOENIX, ARIZONA 85008, HHC, 253rd EN BN 20525 N. HWY 79, FLORENCE, ARIZONA, 85132, 158th CSSB 1750 E. SILVERLAKE RD, TUCSON, AZ 85713

APPOINTMENT FACTORS: OFFICER WARRANT OFFICER ENLISTED

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is open to current members of the Arizona Army National Guard in the ranks of WOC through CW2 in CMF 920, DMOS 920A.. Individual selected will receive an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined on the reverse of this announcement.

NOTES:

NOTE: Enlisted applicants must possess a current 920A predetermination packet approval from the Adjutant General and Proponent, including approved Proponent and NGB waivers, as required.

NOTE: Enlisted applicants must have a current and approved Chapter 2 accessions physical with approved waivers as appropriate.

NOTE: Enlisted applicants must complete Warrant Officer Candidate School, 920A Warrant Officer Basic Course to become MOS qualified within one year from the date of hire

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-4, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (AGR Application (Nov 2013) (with signature and date). Ensure that you annotate both announcement number and position title on the top of page one, of the application.
- b. AZNG Form 335-4-R (Apr 1992).
- c. Individual Medical Readiness Record (MEDPROS printout from Unit) (not AKO medical readiness).
- d. DA Form 705 (APFT), within the last 5 years (ensure that height and weight are annotated). Profiles must be attached if applicable.
- e. Body Fat Worksheet (DA Form 5500-R) if applicable.
- f. Certified copy of current ERB or ORB (from OPM or unit MACOM).
- g. Photo copies of Last 5 NCOERs, or OERs if applicable.
- h. NGB Form 23, NGB Form 22b (RPAS Statement), retirement record (National Guard Only).
- i. All DD Form 214's or NGB Form 22's
- j. Memorandum to HRO to request an active service waiver for those with less than 4 years AS
- k. DD Form 369 (Oct 2011) Police Record Check
- l. Proof Predetermination

USE OF GOVERNMENT RESOURCES TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE THIS INCLUDES THE USE OF GOVERNMENT FAX MACHINES TO SEND APPLICATIONS, FAXING APPLICATIONS FROM GOVERNMENT OR CIVILIAN FAX MACHINES, OR BY USING THE GOVERNMENT MAIL SYSTEM. ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

** We recommend that you have a member of your unit review your application prior to submission to our office. **

POSITION COMPATIBILITY REQUIREMENTS: The individual(s) must be a member of the ARMY National Guard and qualify for and be placed in the following compatible MOS/AOC: **ENL:** **OFF:** **WO:** 920A

MUST POSSES ABLE TO QUALIFY

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
2. Soldiers must meet the physical requirements of AR 600-9.
3. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
4. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.
5. AGR soldiers will not be reassigned during the first 36 months of their initial tour except in the event of mobilization, force structure changes, or an exception to policy granted by the Recruiting and Retention Commander.
6. Must possess the grade equal to or below that authorized for the AGR duty position.
7. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
8. Permanent Change of Station (PCS expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
9. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
10. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions
11. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply. to include DD214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.
12. Individuals selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control Graded positions

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES: 920A

Serve as Property Book Officer for the 198th RSG, 158th CSSB, or 253rd Engineer Battalion. Supervises the technical aspects of unit property book records IAW AR 710-2. Performs in both manual and automated property book accounting environments with the related functions associated with accurate property accountability. Performs property accounting duties at the unit and organizational levels as the property book officer. Compiles appropriate regulations, forms and procedures pertaining to property books, hand receipts, and other property accounting documents. Serves as the technical advisor/analysis to the commander dealing with such areas as: force modernization, logistical support analysis, integrated logistical support, special project management, development/analysis, logistics management, and systems development. Accomplishes all additional duties as assigned. Supervise the gathering of all financial requirements, review and present to Commander

BRIEF JOB DESCRIPTION:

SELECTING OFFICIAL: Name: MAJ Asheley Philbin Email: ashley.e.philbin.mil@mail.mil Phone: (602) 629-4917

NOMINATING OFFICIAL: Name: LTC Margaret Bielenberg Email: Margaret.e.bielenberg.mil@mail.mil Phone: (602) 267-2842
