

STATEWIDE
ARMY AGR VACANCY ANNOUNCEMENT
ARIZONA ARMY NATIONAL GUARD ACTIVE GUARD AND RESERVE
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 629-4821; DSN 853-4821
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER: 16-174AG **OPEN DATE:** 12-APR-2016 **CLOSING DATE:** 26-APR-2016

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
REC&RET OFFICER, 007A/02, O3, 01A00

LOCATION OF POSITION: AZARNG RECRUITING AND RETENTION, 5425 E. MCDOWELL RD, PHOENIX, AZ 85008

APPOINTMENT FACTORS: OFFICER WARRANT OFFICER ENLISTED

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is open to open to current members of the Arizona Army National Guard in the grade of O-3/CPT with 4 years Active Service (AS). Individual selected will receive an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined on the reverse of this announcement.

NOTES:

Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-4, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (AGR Application (Nov 2013) (with signature and date). Ensure that you annotate both announcement number and position title on the top of page one, of the application.
- b. AZNG Form 335-4-R (Apr 1992).
- c. Individual Medical Readiness Record (MEDPROS printout from Unit)(not AKO medical readiness).
- d. DA Form 705 (APFT), within the last 5 years (ensure that height and weight are annotated). Profiles must be attached if applicable.
- e. Body Fat Worksheet (DA Form 5500-R) if applicable.
- f. Certified copy of current ORB (from OPM or unit MACOM).
- g. Photo copies of Last 5 OERs.
- h. NGB Form 23, NGB Form 22b (RPAS Statement), retirement record (National Guard Only).
- i. All DD Form 214's or NGB Form 22's
- j. Memorandum to HRO to request an active service waiver for those with less than 4 years AS
- k. DD Form 369 (Oct 2011) Police Record Check

THE HUMAN RESOURCES OFFICE WILL NOT ACCEPT APPLICATIONS THAT ARE MAILED AT GOVERNMENT EXPENSE OR FORWARDED THROUGH A GOVERNMENT MAIL DELIVERY/DISTRIBUTION SYSTEM WITHOUT POSTAGE. FAXED APPLICATIONS FROM A GOVERNMENT PHONE NUMBER WILL NOT BE ACCEPTED. ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

**** We recommend that you have a member of your unit review your application prior to submission to our office. ****

POSITION COMPATIBILITY REQUIREMENTS: The individual(s) must be a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: **ENL: OFF: 01A00 WO:**

MUST POSSES ABLE TO QUALIFY

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.

2. Soldiers must meet the physical requirements of AR 600-9.
3. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
4. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.
5. AGR soldiers will not be reassigned during the first 36 months of their initial tour except in the event of mobilization, force structure changes, or an exception to policy granted by the Recruiting and Retention Commander.
6. Must possess the grade equal to or below that authorized for the AGR duty position.
7. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
8. Permanent Change of Station (PCS expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
9. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
10. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions
11. Applicants who answer YES to questions 8, or 12-16 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply. to include DD214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.
12. Individuals selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control Graded positions

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES: Applicants must have no less than six months of experience performing Officer, Specialty Branch, Warrant, or Enlisted recruiting duties. Documentation supporting Specialty Branch or Warrant Officer experience or Officer Strength Manager (OSM) course completion will be considered favorably.

BRIEF JOB DESCRIPTION: Recruiting and Retention Officer serves as the primary officer recruiter for Specialty Branch Officers and those members eligible to become Specialty Branch Officers. Secondary duties include Warrant Officer and Basic branch Officer recruiting duties. He/she is responsible for achieving the individual annual Specialty Officer mission assigned by NGB. The Rec & Ret Officer will: Actively recruit qualified officers assigned to the IRR, Active Duty, and USAR to include all military services; Ensure that applications for appointment are complete and submitted IAW guidance provided by Department of the Army and NGB; Facilitate officer transfers into the state and from the Active Duty. Ensure that officer vacancies are visible on AUVS; Work with the RRC and OSM to ensure that effective officer sponsorship and retention programs are in place; Pre-qualify referrals, prospects, leads and/or current members to determine their eligibility for OCS/WOCS; fully support annual officer SM Plan to include AMEDD, Chaplain, JAG, Warrant Officer and Basic Branch Officers.

SELECTING OFFICIAL: Name: William E. Waddington Email: william.e.waddington.mil Phone: (602) 267-2869
