

STATEWIDE
Arizona Air National Guard
Active Guard/Reserve (AGR) Announcement
JOINT FORCES HEADQUARTERS/HRO
5636 East McDowell Road, Bldg M5710
Phoenix, Arizona 85008-3495
PHONE (602) 629-4826: DSN 853-4826
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER: 16-138A	OPENING DATE: 4-Mar-2016	CLOSING DATE: 18-Mar-2016
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POSITION TITLE, SERIES, GRADE AND POSITION NUMBER: SUPERVISORY ARCHITECT/ENGINEER, GS-0800-13, Lt Col/0-5, 0301866

APPOINTMENT FACTOR: OFFICER <input checked="" type="checkbox"/> ENLISTED <input type="checkbox"/>	AFSC: 32E3G
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LOCATION OF POSITION: 162nd Wing, Tucson, Arizona

AREA OF CONSIDERATION: This position is the Active Guard and Reserve Force and is **open to current members of the (All Units), Arizona Air National Guard.** Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications. **PCS funds are authorized.**

NOTE: This position is subject to rotating shifts, night shifts, and weekends/holidays.

NOTE: Must possess 32E3G AFSC.

NOTE: Placement into position is contingent upon Control Grade availability.

NOTE: A certified copy of the State License to practice architecture must be attached in order to be considered, (if applicable – See Education Requirement below).

NOTE: Applicants must attach certified transcripts as proof of education in order to be considered.

NOTE: Open to Current on board Major AGRs.

INSTRUCTIONS FOR APPLYING:

Applications must be submitted following the instructions on this announcement. Incomplete applications will not be processed. Written explanation is required for any missing documents. The following items are mandatory for all AGR announcements:

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.**
- **Detailed Resume**
- **AZNG Forms 335-2-R, Knowledge, Skills and Ability Supplement**
- **Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (vMPF). Select ‘Record Review’ and then ‘Print/View All Pages’. For Enlisted Members, documents MUST show your ASVAB scores.**
- **Copy of current Fitness Test scores, if exemptions exist please include the AF 469. Must be within 12 months.**
- **Copy of AF Form 422, Physical Profile Serial Report and AF Form 1042 (for flight status), Flight Physical. (Both forms must be current within 12 months) This form can be obtained from your Wing Clinic.**

The following documents are not required but strongly recommended for validation of experience/education:

- **Letter of verification of Security Clearance from local Security Manager.**
- **AZ Form 34-1, Arizona AGR Application Supplement**
- **AZNG Form 335-1-R, Military Brief**

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will

not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

NATIONAL GUARD REQUIREMENTS:

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. You must have completed a medical examination in accordance with AFI 48-123 within the 12 months preceding your entry into the AGR program. Women will be tested for pregnancy before entering the AGR program. HIV must be current within 6 months.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals selected for AGR tours who cannot obtain 20 years of Active Federal Service prior to mandatory separation date and those within their first 24 months of an AGR assignment or reassignment must submit a waiver request through the HRO remote to the HRO for Waiver for Exceptional Circumstances prior to the closing date of this announcement. Waivers must justify why request is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. AGRs will not be reassigned during the first 24 months of their initial tour or within the first 24 months of reassignment, except in the event of an approved waiver from the Human Resource Officer prior to announcement closing date.
7. Individuals selected for Control Grade positions must meet requirement as stated in ANGI 36-101.

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Ability to analyze and integrate data and programs and render knowledgeable and accurate assessments to advise leadership with appropriate COAs, strategies, or solutions.
2. Ability to manage, motivate, and train diverse personnel toward common goals and mission accomplishment.
3. Skilled in program management, project management, and compliance driven processes.
4. Knowledge and experience with AF and Nat'l Incident Management Systems and Emergency Operations Center operations
5. Knowledge of AFI 90-201: Air Force Inspection System and AFI 1-2: Commander's Responsibilities
6. Knowledge of the military training system and ability to develop, organize, plan, and direct personnel training.
7. Skilled in planning, designing, budgeting, and directing all phases of architecture/engineering projects through completion.

EDUCATION REQUIREMENT: Candidates must meet the requirements of one of the following or a combination of a and c: (a) Must have a Bachelor's Degree with a major study in Architecture or Engineering at an accredited college or university *or a Bachelor's Degree in engineering (b) A State License to practice architecture/engineering * or have graduated from a service academy with a major in engineering (c) For each year short of graduation a candidate lacking a State License or a Degree must have 1 year experience in an architect's/engineer's office or in architectural/engineering work of such character and diversity as to be a satisfactory substitute for the required education. Experience must have demonstrated that the applicant has acquired a thorough knowledge of the fundamental principles and theories of professional architecture/engineering and that the applicant possesses an understanding of the field comparable to that which would be acquired through successful completion of a course leading to a bachelor's degree in an accredited college or university with major study in architecture or engineering. * or must have four years of college-level education, training, and/or technical experience which provided a thorough knowledge of the physical and mathematical sciences of engineering sciences and techniques and their application to civil engineering.

SPECIALIZED EXPERIENCE: Must have 36 months experience in the field of architecture/engineering which include planning, design, cost estimates, construction and long range project development of facilities and engineering activities. Knowledge of architectural and construction engineering disciplines. Experience in directing major functional areas such as readiness, plant facilities, engineering, long range program development, construction, operations and maintenance, real estate, fire protection engineering, environmental engineering and emergency response. Experience in contract designs, plans and specifications, master plans, construction programs, fire protection and prevention programs and environmental protection. Experience in providing technical information and determining engineering requirements for construction, modification, repair and maintenance to base facilities. Experience in supervising military and civilian personnel in day- to- day and worldwide military contingency operations. Experience in working with Higher headquarters, other government agencies, local municipal and civil and community organizations.

BRIEF JOB DESCRIPTION: This position is the Squadron Commander for the 162d Civil Engineering Squadron. Manages all personnel and resources for Air Force Fire Emergency Services, Facilities Management, Emergency Management, Environmental Management, and Real Property. Performs long-term planning and organizational development necessary to accomplish architecture and engineering (A & E) functions for programs essential to ANG daily operations, training, readiness missions and geographically

separated units (GSU). Organizes facility planning and public works A & E activities and ANG Emergency Management and Fire Emergency Services in accordance with USAF directed concept of operations. Reviews mission change documents, program guides, regulations and directives, and determines engineering requirements for the construction, alteration, modification, repair and maintenance of all buildings, hangars, shops, utility plants, ramp areas, roads, grounds, etc., to provide the installation with the capability for accomplishing the unit missions. Serves as advisor and recommending agent to the 162d Wing Commander, and a variety of inter-governmental regulatory agencies on all activities within the scope of the assigned functions. Plans, organizes, and directs the development and implementation of policies and procedures to secure maximum efficiency and economy in total operations, sound organizational structure, and maximum utilization of skills within legal, regulatory and professional engineering requirements established by ANG regulations, building, life safety and environmental codes, and funds limitations. Consults and gains consensus approval with ANG Engineering Directorate and Engineering Divisions, selected civilian professional engineers, and/or the Navy Facilities Engineering/Corps of Engineers (COE) offices for higher echelon-approved projects under the Military Construction Program and Real Property Maintenance Program and the requirements pertinent thereto. Directs and assures submissions of detailed specifications and related engineering and cost data to the ANG Base Contracting Officer or to the United States Property and Fiscal Officer on capabilities required of contractors and related essential data pertaining to ANG Base let and Base administered contracts. Provides technical instructions and information on engineering and other technical requirements. Assigns phases of projects to subordinate engineers, engineering technicians and draftsmen. Establishes technical engineering and architectural processes, criteria, and functions. Responsible for preparing and training for military members for deployment taskings. Serves as the ANG Base Fire Marshall and exercises full federal authority over the wing's fire protection program. Serves by appointment as the wing environmental coordinator and is authorized direct contact with regional offices of the Environmental Protection Agency in order to keep the wing compliant with environmental regulations. Serves as the Wing Commander's representative at meetings and conferences with the NGB, Headquarters Air Force, ANG; other agencies such as the COE, OMB, FAA, EPA, state & local governments, and civil & private agencies. Develops and maintains effective relationships with base tenant organization, the Air National Guard/Air Force Reserve Test Center (AATC).

SELECTING OFFICIAL: Col Allen Kinnison-Mission Support Group Commander
