ARMY and/or AIR National Guard FTNGD-OS VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS - ARIZONA
5636 E. McDowell Road
Phoenix, Arizona 85008-3495

ANNOUNCEMENT NUMBER: 16-007 **DATE: 11 Feb 16** **CLOSING DATE: 25 Feb 16**

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
AZ / Health Technician, PARA 0000 LINE 00, E5, 00F

APPOINTMENT FACTORS: **OFFICER( )** **WARRANT OFFICER( )** **ENLISTED(X)**

LOCATION OF POSITION:
ARNG MED DET AZ, 5636 E MCDOWELL RD

WHO MAY APPLY:
Must be a current member of the AZ National Guard within the grades of E4 and E5

AREA OF CONSIDERATION: This position is **open to the grades of: E4 to E5. Individual selected will receive an FTNGD-OS Tour with the Arizona Army and/or Air National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.**

INSTRUCTIONS FOR APPLYING: The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.** Applicants will submit their application via FTSMCS at https://ftsmcs.ngb.army.mil/protected/jobs/.

1. DA Form 705 (APFT), within the last 6 months (ensure that height and weight are annotated). Profiles must be attached if applicable.
2. DD Form 369 (Oct 2011) Police Record Check
3. Individual Medical Readiness Record (MEDPROS).
4. Last 2 NCOER
5. NGB Form 23, NGB Form 22b (RPAS Statement), retirement record.
6. DA Form 1058-R ADOS application - must be signed by your commander for approval

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POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 00F

MINIMUM APPOINTMENT REQUIREMENTS:

1. 68 Series MOS required
2. Must meet the Army body fat standards IAW AR 600–9.
3. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
4. Must not be within six (6) months of mandatory removal or Expiration Term of Service (ETS).
5. Permanent Change of Station (PCS) expenses are not authorized for this position.
6. Must be able to possess a SECRET clearance (please print ERB)

BRIEF JOB DESCRIPTION:
The position is responsible for the assembly, quality control, and transmission to higher levels of medical administrative paperwork. The position requires proficiency with Microsoft Office products. The position requires AZNG computer access and a familiarity with HIPAA rules and regulations.

SELECTING SUPERVISOR:
CPT Bittner

CONTACT INFO:
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(DSN)
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EQUAL OPPORTUNITY:
The Arizona National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.