

NATIONWIDE
Arizona Air National Guard

Active Guard/Reserve (AGR) Announcement
JOINT FORCES HEADQUARTERS/HRO
5636 East McDowell Road, Bldg M5710
Phoenix, Arizona 85008-3495
PHONE (602) 629-4821: DSN 853-4821
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER: 15-405A	OPENING DATE: 15 SEP 2015	CLOSING DATE: 30 OCT 2015
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POSITION TITLE, SERIES, GRADE AND POSITION NUMBER: Amended 20150917: SECURITY FORCES MANAGER, GS-0080-09, D2156000, MSgt-CMSgt, MPCN: 9894821L

APPOINTMENT FACTOR: OFFICER <input type="checkbox"/> ENLISTED <input checked="" type="checkbox"/>	AFSC: 3P000	ASVAB: G:33
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LOCATION OF POSITION: 161st Air Refueling Wing, Phoenix, Arizona
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AREA OF CONSIDERATION: This position is the Active Guard and Reserve Force and is **open to current members and those eligible for membership of the (All Units), Arizona Air National Guard.** Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications. **PCS funds are authorized.**

NOTE: This position has promotion potential to CMSgt.

NOTE: This position is UTC tasked and is subject to involuntary deployment.

NOTE: This position is open to MSgts immediately promotable to SMSgt and SMSgts.

NOTE: Position requires routine access to Secret material. Successful completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) is required.

NOTE: Promotion to SMSgt and/or CMSgt is contingent upon control grade availability.

NOTE: Must be able to qualify for 3P071.

NOTE: If an Arizona National Guard AGR Member is selected who possess Career AGR Status they will remain in their career status.

INSTRUCTIONS FOR APPLYING:

Applications must be submitted following the instructions on this announcement. Incomplete applications will not be processed. Written explanation is required for any missing documents. The following items are mandatory for all AGR announcements:

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.**
- **AZ Form 34-1, Arizona AGR Application Supplement**
- **AZNG Form 335-1-R, Military Brief**
- **AZNG Forms 335-2-R, Knowledge, Skills and Ability Supplement**
- **Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (vMPF). Select 'Record Review' and then 'Print/View All Pages'. *For Enlisted Members, documents MUST show your ASVAB scores.***
- **Copy of current Fitness Test scores. If exemptions exist please include the AF 469. Must be within 12 months.**
- **Copy of AF Form 422, Physical Profile Serial Report and AF Form 1042 (for flight status), Flight Physical. (Both forms must be current within 12 months) This form can be obtained from your Wing Clinic.**
- **Letter of verification of Security Clearance from local Security Manager.**

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will

not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

NATIONAL GUARD REQUIREMENTS:

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. You must have completed a medical examination in accordance with AFI 48-123 within the 12 months preceding your entry into the AGR program. Women will be tested for pregnancy before entering the AGR program. HIV must be current within 6 months.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals selected for AGR tours who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers and those within their first 24 months of an AGR assignment or reassignment must submit a waiver request through the HRO remote to the HRO for Waiver for Exceptional Circumstances prior to the closing date of this announcement. Waivers must justify why request is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFM 36-2108 (Airman Classification) and AFI 36-2105 (Officer Classification), and ANGI 36-101 (The Active Guard/Reserve Program).
6. AGRs will not be reassigned during the first 24 months of their initial tour or within the first 24 months of reassignment, except in the event of an approved waiver from the Human Resource Officer prior to announcement closing date.
7. Applicants for E-8 positions must have the ability to complete Senior Noncommissioned Officer Academy within 36 months of assignment IAW para 2.23.1 of ANGI 36-2101.
8. Individuals selected for Control Grade positions must meet requirement as stated in ANGI 36-101.

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of leadership principles, practices, and directives.
2. Knowledge of Air Force "Use of Force Policy and Use of Force Continuum".
3. Knowledge of Air Force Security Forces programs, policies, directives and operating instructions.
4. Knowledge of electronic devices (i.e. radio and communications, computers, monitors, recording, photography) and other security equipment.
5. Ability to effectively communicate both orally and in writing.
6. Skill in developing and mentoring subordinates.
7. Ability to develop strategic goals and institute an action plan to meet the goals

SPECIALIZED EXPERIENCE: Must have at least 24 months experience, education, or training in planning, directing coordinating, and controlling base and law enforcement activities. Experience analyzing reports of investigations and maintaining security records. Individual must have supervisory experience in the Security Forces career field that demonstrates the necessary knowledge, skills, and abilities to perform the duties of this position. Knowledge of AFI 31-101 is mandatory. Has experiences in performing practical Security Force activities in direct support of the military weapon systems and physical security; law and order; and area security operations. The work experiences are in law enforcement, maintaining law and order, preserving the peace, and protecting life and civil rights within the jurisdiction of military installations. Has general experiences in protecting federal property from hazards such as sabotage, espionage, trespass, theft, fire, and accident or willful damage and destruction. Experiences in securing crime and incident scenes; apprehending and detaining suspects; searches persons and property; and collects, seizes, and preserves evidence. Experienced in conducting interviews of witnesses and suspects and obtains statements and testifies in official judicial proceedings. Has work experiences in responding to disaster and relief operations and participates in contingencies. Develops plans, policies, procedures, and detailed instructions to implement Security Force programs. Experienced in weaponry, laws, directives, programs, policies, and procedures governing Security Forces activities; installation security; weapon system and resource security; anti-terrorism; law enforcement and investigations; air base defense; training; pass and registration; civilian work force; and combat arms.

BRIEF JOB DESCRIPTION: The position serves as the Security Forces Manager for the ANG Security Forces Squadron. Aggressively facilitates, and leads security forces programs at an Air National Guard Base, to include installation security, air base ground defense, conventional weapon systems security, law enforcement, training, resource protection, information security, personnel security, industrial security, wartime information security, and security classification management. This position also supervises State employees. Plans, organizes and directs activities and programs to support base activities such as; security, resource

protection, law enforcement, and information security programs. Assigns and directs security police personnel in emergency operations, including security, law enforcement, and air base defense; crash and disaster control activities; and civil or internal disorders. Advises and coordinates with Active Duty, AFRES, DOD counterparts and ANG unit commanders on security, air base defense, law enforcement, and information security matters. Analyzes security and law enforcement reports and statistics. Monitors Air Force and ANG training standards.

SELECTING OFFICIAL: LT COL SWEENEY DSN: 853-9409
