

NGB Basic Supervisor Course Registration

The HRO will be hosting a two-day Supervisor Course for new technician supervisors, those who are pending assignment as a technician supervisor, or AGR employees who supervise technicians.

As per CNGBI 1400.25, Vol. 400, dated 05 September 2018, Training for Supervisors is Mandatory. Supervisors of technician personnel must complete, at a minimum, the National Guard Technician Personnel Management Course within the first year of employment. All supervisors of Title 32 & Title 5 employees must attend this training.

Currently there are no plans to offer a "Refresher" course to supervisors who have already attended this course. However, if you are a supervisor who has attended this training within the past 2-3 years, and have interest in attending the course again, please indicate you're attending as a refresher below and submit the completed form.

PLEASE NOTE: Invitations for the DCS classroom will be sent out on 16 August 2021 once the final class roster has been compiled/confirmed. The invitation will include the URL to the virtual classroom and any additional information required.

WHEN: 18-19 AUGUST 2021

WHERE: VIRTUALLY via DEFENSE COLLABORATION SYSTEMS (DCS)

I am interested in attending:

Name Organization

Work Phone Work E-mail Address

Position Title Time in Supervisory Position

Civilian Grade & Military Rank (If Applicable)
[Ex: GS-11/SMSgt]

Number of Employees Supervised
[Ex: T5 civilian and/or T32 technician]

Supervisor Name Supervisor Phone

Supervisor E-mail Address

Registration deadline is: 13 AUGUST 2021

Confirmation will be e-mailed to each participant, so please provide current, accurate information when registering. Please call 602-629-4074 with any questions related to this training.

To register for the class, please complete and e-mail this form to: james.d.miller178.civ@mail.mil