

ARMY ACTIVE GUARD RESERVE (AGR) CANVAS
JOINT FORCES HEADQUARTERS/HRO
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Phoenix, Arizona 85008-3495
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WEBSITE: <https://dema.az.gov/careers/dema-jobs>

ANNOUNCEMENT NUMBER: 24-189C

DATE: 03 Nov 24

CLOSING DATE: 09 Nov 24

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
SENIOR HUMAN RESOURCES SERGEANT, PARA 103 LINE 02, E7, 42A

APPOINTMENT FACTORS:	OFFICER()	WARRANT OFFICER()	ENLISTED(X)
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LOCATION OF POSITION:
0253 EN BN ENGINEER BATTAL, 20525 NORTH HIGHWAY 79 FLORENCE AZ

WHO MAY APPLY:
Must be a current on-board AGR in the State of AZ within the grade(s) of E7 and E7.

AREA OF CONSIDERATION: This position is open to current members of the Arizona Army National Guard in the grades of: E7 and already be AGR in the state of Arizona. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.** Applications must be submitted following the instructions on this announcement. Applications are accepted through FTSMCS, please see FTSMCS INSTRUCTIONS.. If you are unable to login in to FTSMCS please check the email address associated with your CAC for accuracy on the RAPIDS Self-Service Online. If updates are needed it can be done at your nearest DEERS/RAPIDS Office. Incomplete applications will not be processed.

1. BIO Sketch
 2. Provide all evaluations (NCOER/OER) from the last 5 years.
 3. Copy of most current ORB/ERB.
 4. Provide copy of Individual Medical Readiness Record (MEDPROS). PHA must have been completed within 15 months.
 5. Proof of meeting body composition standards IAW AR 600-9 (within 6 months.) DTMS printout can be used in lieu of DA Form 5500/5501, if applicable
 6. Copy of most recent ACFT (DA Form 705-TEST). Profiles must be attached, if applicable.
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POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must be a member of the Arizona ARMY National Guard, already be an AGR, and qualify for and be placed in the following compatible MOS: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 42A qualified.
2. Possess a minimum of SECRET security clearance.

BRIEF JOB DESCRIPTION:
Serves as the Senior Human Resources Sergeant for the 253rd Engineer Battalion. Responsible for the planning, directing, and managing of all HR competencies; supervises and manages the processing and tracking of all personnel actions, awards, NCOERS, promotions, suspension of favorable actions, and tracking of military pay; responsible for timely personnel accounting and strength reporting; responsible for the accountability and readiness of all assigned and attached personnel, to include direct supervision of one NCO and various junior enlisted Soldiers. Performs other duties as assigned.

SELECTING SUPERVISOR:
LTC Budak