

**AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT**  
**JOINT FORCES HEADQUARTERS/HRO**  
**5636 East McDowell Road, Bldg M5710**  
**Phoenix, Arizona 85008-3495**  
**PHONE (602) 629-4826: DSN 853-4826**  
**WEBSITE: [DEMA Job Listings](#) | [Department of Emergency and Military Affairs \(az.gov\)](#)**  
**[FTSMCS Open Jobs](#) (CAC Required)**

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**ANNOUNCEMENT NUMBER: 24-141A**

**DATE: 30 Oct 24**

**CLOSING DATE: 13 Nov 24**

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**POSITION TITLE, MPCN(S), MAXIMUM AUTHORIZED MILITARY GRADE AND AFSC:**

Aircraft Maintenance Production Superintendent (111151834), E8, 2A59

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**PERSONNEL TYPE:**

**OFFICER ( )**

**ENLISTED(X)**

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**LOCATION OF POSITION:**

PHOENIX SKY HARBOR, AZ, 85034-6098

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**AREA OF CONSIDERATION:**

Statewide. Must be a current member of the AZ National Guard within the grade(s) of E7 and E8.

Applicants who currently possess one grade level higher than above posted grade level may be considered for this vacancy. If an over graded applicant is selected they must be reduced in grade prior to being accessed into this position. Applying for and accepting a lower graded military position is considered a voluntary reduction in grade. IAW DAFI 36-2502, an Airman must acknowledge in writing that the lower military grade is accepted.

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**INSTRUCTIONS AND REQUIRED DOCUMENTS:**

Applications must be submitted through FTSMCS (CAC Required), please see [FTSMCS INSTRUCTIONS](#) for assistance. Required and optional documents, as well as documents requested by the selecting supervisor (if applicable) are listed below. Incomplete applications will not be considered.

1. \*REQUIRED\* NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position
  2. \*REQUIRED\* Current Report of Individual Person (RIP)
  3. \*REQUIRED\* Most recent Report of Individual Fitness from myFitness through the myFSS platform
  4. Optional: AZNG 335-1-R / Military Brief
  5. Optional: AZ Form 34-1, Arizona AGR Application Supplement
  6. Optional: Memorandum in lieu of any missing or flawed required documents
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**QUALIFICATION REQUIREMENTS:**

1. Must possess AFSC 2A574. (HRO will validate via RIP)
2. All applicants in the rank of MSgt/E7 must be immediately promotable IAW DAFI 36-2502 Table 10.1 as of the closing date of this announcement. (HRO will validate via RIP)

**QUALIFICATION EVALUATION:**

Each applicant will be qualified by HRO to ensure they attached the three required documents per ANGI 36-101 (NGB 34-1, RIP, and most recent Report of Individual Fitness), meet the area of consideration, and are otherwise minimally qualified to be placed into the advertised position as an AGR. HRO will use the documents indicated to validate qualification requirements. A Career Data Brief will not be accepted in lieu of a RIP. Any discrepancies on the RIP or missing required documents must be addressed in a separate memorandum and attached to the application. Applications found qualified for the position will be forwarded to the selecting supervisor, however, unqualified applications will not be forwarded. All applicants will receive a system-generated email at the time of qualification evaluation with the appropriate determination.

**ACCESSION REQUIREMENTS:**

1. The selected individual(s) will be placed on an Active Duty Title 32 Tour with the Arizona Air National Guard. The selected individual(s) must be a member of the Arizona Air National Guard, qualify for, and be placed into the following AFSC prior to starting AGR tour: 2A59
  2. Selected individuals must be in compliance with physical fitness standards in DAFMAN 36-2905 *Department of the Air Force Physical Fitness Program* prior to starting AGR tour.
  3. AGR orders may commence with the concurrence of the commander and HRO if a selected member is pregnant.
  4. Individuals selected for AGR tours that cannot attain 20 years of TAFMS prior to reaching mandatory separation must complete the Statement of Understanding contained in Attachment 3 of ANGI 36-101 and submit a Waiver for Exceptional Circumstances to their HR remote through the HRO with final approval by the Air Component Commander prior to starting AGR tour. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
  5. Selected individuals must meet eligibility requirements of AFMAN 36-2100 *Military Utilization and Classification*, and accession requirements of ANGI 36-101 *Air National Guard Active Guard and Reserve (AGR) Program*.
  6. Individuals selected for E8 and above positions are subject to Controlled Grade availability.
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**BRIEF JOB DESCRIPTION:**

1. Specialty Summary. Manages maintenance and staff activities engaged in planning, inspecting, repairing, and servicing airlift/special mission aircraft and support equipment (SE). Related DoD Occupational Subgroup: 160000.
2. Duties and Responsibilities:
  - 2.1. Plans and organizes airlift/special mission aircraft maintenance activities. Plans, organizes, and manages maintenance activities for

repair of aircraft, and associated SE. Responsible for maintenance planning and inspecting. Coordinates with supply, operations, and other support activities to improve procedures and resolve problems.

2.2. Directs airlift/special mission aircraft maintenance activities. Evaluates and directs processes used in inspecting, maintaining, repair, and servicing aircraft, components, and SE. Prioritizes maintenance and repair functions. Supervises preparation of maintenance forms for aircraft repair, inspection, and parts replacement. Directs aircraft battle damage repair and crash recovery operations.

2.3. Inspects and evaluates aircraft maintenance activities. Inspects maintenance performed on airlift/special mission aircraft, systems, and components. Evaluates maintenance units to determine operational status and to provide assistance in solving maintenance, supply, and personnel problems. Interprets and discusses inspection findings and recommends action to correct deficiencies.

2.4. Performs aircraft maintenance management functions. Resolves problems and interprets technical publications for inspecting, maintaining, and modifying aircraft, and SE. Ensures submission of deficiency reports. Ensures funds and resources are projected to support the maintenance effort and are managed to optimize mission accomplishment. Ensures unit meets mobility requirements.

NOTE: The position is subject to rotating and night shift work

NOTE: Must possess or be able to possess a secret security clearance

NOTE: Must have a current and passing FA score

NOTE: Applicants must include a current copy of their VMPF RIP

NOTE: This position may be impacted by the Enlisted Grade Review and the authorized grade may change IAW the timeline prescribed by NGB. Please contact the Selecting Official with any questions specific to the Enlisted Grade Review and this position.

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**SELECTING SUPERVISOR:**

CMSGT ROBERT M. STEELE JR.