

AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

JOINT FORCES HEADQUARTERS/HRO

5636 East McDowell Road, Bldg M5710

Phoenix, Arizona 85008-3495

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WEBSITE: [DEMA Job Listings](#) | [Department of Emergency and Military Affairs \(az.gov\)](#)

[FTSMCS Open Jobs](#) (CAC Required)

ANNOUNCEMENT NUMBER: 24-104A

DATE: 24 Jun 24

CLOSING DATE:

POSITION TITLE, MPCN(S), MAXIMUM AUTHORIZED MILITARY GRADE AND AFSC:

COMMANDER, CIVIL ENGINEER SQUADRON (0114677634), O5, 32E

PERSONNEL TYPE:

OFFICER (X)

ENLISTED()

LOCATION OF POSITION:

TUCSON INTL, AZ, 85706-6000

AREA OF CONSIDERATION:

Nationwide. Must be within the grade(s) of O4 and O5.

INSTRUCTIONS AND REQUIRED DOCUMENTS:

Applications must be submitted through FTSMCS (CAC Required), please see [FTSMCS INSTRUCTIONS](#) for assistance. Required and optional documents, as well as documents requested by the selecting supervisor (if applicable) are listed below. Incomplete applications will not be considered.

1. *REQUIRED* NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position
2. *REQUIRED* Current Report of Individual Person (RIP)
3. *REQUIRED* Most recent Report of Individual Fitness from myFitness through the myFSS platform
4. Optional: AZNG 335-1-R / Military Brief
5. Optional: AZ Form 34-1, Arizona AGR Application Supplement
6. Optional: Memorandum in lieu of any missing or flawed required documents
7. Requested: Last three Officer Performance Reports and/or Letters of Evaluation

QUALIFICATION REQUIREMENTS:

1. Must possess AFSC 32E (HRO will validate via RIP)

QUALIFICATION EVALUATION:

Each applicant will be qualified by HRO to ensure they attached the three required documents per ANGI 36-101 (NGB 34-1, RIP, and most recent Report of Individual Fitness), meet the area of consideration, and are otherwise minimally qualified to be placed into the advertised position as an AGR. HRO will use the documents indicated to validate qualification requirements. A Career Data Brief will not be accepted in lieu of a RIP. Any discrepancies on the RIP or missing required documents must be addressed in a separate memorandum and attached to the application. Applications found qualified for the position will be forwarded to the selecting supervisor, however, unqualified applications will not be forwarded. All applicants will receive a system-generated email at the time of qualification evaluation with the appropriate determination.

ACCESSION REQUIREMENTS:

1. The selected individual(s) will be placed on an Active Duty Title 32 Tour with the Arizona Air National Guard. The selected individual(s) must be a member of the Arizona Air National Guard, qualify for, and be placed into the following AFSC prior to starting AGR tour: 32E
2. Selected individuals must be in compliance with physical fitness standards in DAFMAN 36-2905 *Department of the Air Force Physical Fitness Program* prior to starting AGR tour.
3. AGR orders may commence with the concurrence of the commander and HRO if a selected member is pregnant.
4. Individuals selected for AGR tours that cannot attain 20 years of TAFMS prior to reaching mandatory separation must complete the Statement of Understanding contained in Attachment 3 of ANGI 36-101 and submit a Waiver for Exceptional Circumstances to their HR remote through the HRO with final approval by the Air Component Commander prior to starting AGR tour. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. Selected individuals must meet eligibility requirements of AFMAN 36-2100 *Military Utilization and Classification*, and accession requirements of ANGI 36-101 *Air National Guard Active Guard and Reserve (AGR) Program*.
6. Individuals selected for O4 and above positions are subject to Controlled Grade availability.

BRIEF JOB DESCRIPTION:

Commands unit. Formulates plans and establishes policies for unit administration, operations, training, employment, maintenance, supply, and safety. Implements directives and operations orders from higher headquarters.

Coordinates unit activities. Coordinates staff activities pertaining to administration, operations, intelligence, material, comptroller, planning, and programming to ensure accomplishment of unit mission.

Directs and monitors unit activities. Directs, observes, and evaluates effectiveness of training programs, availability and readiness of assigned personnel, and operation and adequacy of activities.

Note: Must possess a valid state motor vehicle license

Note: This position is subject to rotating shifts, weekends, and holidays.

SELECTING SUPERVISOR:

Col Ryan Avery