

ARIZONA ARMY NATIONALGUARD FTNGD-OS VACANCY ANNOUNCEMENT
DEPARTMENT OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS - ARIZONA
5636 E. McDowell Road
Phoenix, Arizona 85008-3495

ANNOUNCEMENT NUMBER: 24-0960S

DATE: 24 May 24

CLOSING DATE: 03 Jun 24

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Education Services Specialist, PARA 0000 LINE 00, E5, 00F

APPOINTMENT FACTORS: **OFFICER()** **WARRANT OFFICER()** **ENLISTED()**

LOCATION OF POSITION:
PPMR, Personnel Readiness Center. Bldg M5170, Education and Incentives Office

WHO MAY APPLY:
Must be a current member of the AZ National Guard within the grade(s) of E5, E4, E3.

AREA OF CONSIDERATION: This position is open to the grades of: E5,E4,E3. Individual selected will receive an FTNGD-OS Tour with the Arizona Army National Guard. Individual(s) selected will receive an FTNGD-OS Tour with the Arizona Army National Guard through 30 September 2024. In order to be considered for this position applicants must meet minimum qualifications as outlined within this announcement. This position is funding contingent.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Applications must be submitted following the instructions on this announcement. Applications are accepted through FTSMCS, please see FTSMCS INSTRUCTIONS located on DEMA website. If you are unable to login in to FTSMCS please check the email address associated with your CAC for accuracy on the RAPIDS Self-Service Online. If updates are needed it can be done at your nearest DEERS/RAPIDS Office. Incomplete applications will not be processed

1. DA Form 1058-R ADOS application-must have a current signature from commander for each position applying for; also please LIST ANNOUNCEMENT NUMBER you are applying for in on this document or attach the announcement - this is a must
 2. Proof of meeting body composition standards IAW AR 600-9 (within 6 months.) DTMS printout can be used. (DA Form 5500/5501, if applicable.)
 3. Provide copy of NGB Form 23B
 4. Provide copy of Individual Medical Readiness Record (MEDPROS). PHA must have been completed within 15 months.
 5. BIO Sketch
 6. Copy of most recent ACFT within 6 months (DA Form 705-TEST or DTMS screen shot). Profiles must be attached, if applicable.
 7. Copy of most current ORB/ERB.
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POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 00F

- MINIMUM APPOINTMENT REQUIREMENTS:**
1. Position is MOS Immaterial.
 2. Possess a minimum of SECRET security clearance.
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BRIEF JOB DESCRIPTION:
The Education Services Specialist is tasked with supporting retention for the Arizona Army National Guard through direct support to incentives processing actions in the Education Services Office. This position reports to the Education Services Officer and is responsible for a wide range of technically complex administrative actions. Duties include: accessing and processing actions in the Guard Incentives Management System (GIMS); preparing Student Loan Repayment Program (SLRP), Selective Reserve Incentive Program (SRIP), Health Professional Loan Repayment Program (HPLRP), Chaplain Loan Repayment Program (CHLRP), and other incentives packets for approval or exception to policy in GIMS; coordinating with the ESO to support Brigade and separate command incentives priorities; effective, timely, and accurate communication with supported units, the chain of command, AZ Recruiting and Retention Battalion, and customers; providing in person support to events such as Guard Your Pay, Guard Your Future retention events; providing status tracking and other reports; and other duties as assigned in support of the Education and Incentives programs.

SELECTING SUPERVISOR:
LTC Gorosave

EQUAL OPPORTUNITY:
The Arizona National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.