

AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT
JOINT FORCES HEADQUARTERS/HRO
5636 East McDowell Road, Bldg M5710
Phoenix, Arizona 85008-3495
PHONE (602) 629-4826: DSN 853-4826
WEBSITE: [DEMA Job Listings](https://dema.joblistings.mil/) | [Department of Emergency and Military Affairs \(az.gov\)](https://www.dema.gov/)
<https://ftsmcs.ngb.army.mil/protected/FTSMCSAdmin/>

ANNOUNCEMENT NUMBER: 24-069A

DATE: 20 Mar 24

CLOSING DATE:

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND AFSC:

Flight Services Specialist (0114556334), PARA 0000 LINE 00, E6, 1C77

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

DAVIS-MONTHAN, AZ, 85707-4520

WHO MAY APPLY

Must be within the grade(s) of: E5 to E6

****Applicants who currently possess a military grade one grade level higher than above posted grade level may be considered for this vacancy. If an over graded applicant is selected they must be reduced in grade prior to being accessed into this position. Applying for and accepting a lower graded military position is considered a voluntary reduction in grade. IAW ANGI 36-2503, an applicant must submit in writing their willingness to be administratively reduced in grade and submit this letter with their application package.****

AREA OF CONSIDERATION: Nationwide. Must be within the grade(s) of E5 and E6.

Individual selected will receive Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications.

INSTRUCTIONS FOR APPLYING: Applications must be submitted following the instructions on this announcement. Applications are accepted through FTSMCS, please see [FTSMCS INSTRUCTIONS](#). If you are unable to login in to FTSMCS please check the email address associated with your CAC for accuracy on the [RAPIDS Self-Service Online](#). If updates are needed it can be done at your nearest DEERS/RAPIDS Office. Incomplete applications will not be processed.

1. *REQUIRED* vMPF RIP. Data Verification Brief or Career Data Briefs will not be accepted. All information to qualify you for an AGR position must be present within your RIP. Enlisted Members MUST show ASVAB scores. If there is a system limitation causing your record to be incorrect, you must include the official supporting source document with your package.
2. *REQUIRED* Letter of verification of Security Clearance from local Security Manager.
3. *REQUIRED* Completed NGB 34-1
4. *REQUIRED* Detailed Resume with dates of employment (military and civilian) and contact information.
5. *REQUIRED* MyFitness Individual Fitness Tracker from MyFitness via myFSS showing current results and history (must be within 12 months). No other documents will fulfill this requirement. Member must be current/passing within fitness standards IAW AFI 36-2905. AF 469 MUST be provided for exemptions on most recent fitness assessment.
6. *REQUIRED* AF Form 422, Physical Profile Serial Report and DD Form 2992 (flight status only). Must be current within 12 months, this form can be obtained from your Wing Clinic.
7. AZ Form 34-1, Arizona AGR Application Supplement
8. AZNG 335-1-R / Military Brief
9. Memorandum in Lieu of any missing or flawed required documents.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a member of the Arizona AIR National Guard and qualify for and be placed in the following compatible AFSC/AOC prior to starting AGR tour: 1C77

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must possess 1C7X1 AFSC.
2. Must be in the rank of SSgt/E5-TSgt/E6.
3. Must possess a SECRET clearance

ADDITIONAL REQUIREMENTS:

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers, if selected you must submit a Waiver for Exceptional Circumstances to their HRO remote, through the HRO with final approval at the Air Component Commander level. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Individuals selected for Control Grade positions are subject to Control Grade availability.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements for the position being advertised; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) and resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

BRIEF JOB DESCRIPTION:

Position is located in Airfield Management/Flight Services Branch which is responsible for coordinating and maintaining liaison with military, federal, and local agencies concerning airspace utilization, flying operations, aircraft emergencies, search and rescue operations, and natural disasters. This full- performance level position provides direct support to unit and other military and civilian aircrews during scheduled and unscheduled flying and ground activities. The incumbent works independently on standard and extended and/or rotating shifts to provide aircrews with information and assistance necessary for planning and conducting safe flight operations.

Note: This position is in support of the MQ-9 mission and is subject to rotating shifts, weekends and holidays.

SELECTING SUPERVISOR:

Lt Col Luke Fitzgerald / luke.fitzgerald@us.af.mil / (520) 228-1340 / DSN: 228-1340